

ALARACT 059/2012
DTG R 121359Z MAR 12

UNCLASSIFIED/
THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS
CENTER ON BEHALF OF DA WASHINGTON DC//DAPE-PRC//

SUBJECT: CLARIFICATION ON POLICY AND PROCEDURES FOR USING
INDETERMINATE TEMPORARY CHANGE OF STATION (ITCS) TO DEPLOY
PERSONNEL IN SUPPORT OF CONTINGENCY OPERATIONS

1. REFERENCES:

- A. JOINT FEDERAL TRAVEL REGULATIONS (CHAPT 4, PART G)
- B. ARMY PERSONNEL POLICY GUIDANCE
[HTTP://WWW.ARMYG1.ARMY.MIL/MILITARYPERSONNEL/PPG/PPG.PDF](http://www.armyg1.army.mil/militarypersonnel/ppg/ppg.pdf)

2. THE JOINT FEDERAL TRAVEL REGULATIONS (JFTR) PROVIDES, AS A
GENERAL RULE, THAT IN ORDER FOR AN ITCS TO BE AUTHORIZED THE
MEMBER MUST BE ON AN INDETERMINATE ASSIGNMENT (AN ASSIGNMENT
WHERE THE LENGTH OF THE TOUR IS UNKNOWN), AND WHERE RETURN TO
THE SOLDIER'S PERMANENT DUTY STATION IS NOT PROJECTED. A REVIEW
OF THE CURRENT PRACTICES AND PROCESSES FOR AUTHORIZING ITCS ,
HOWEVER, INDICATES THAT THE MAJORITY OF THE ITCS ASSIGNMENTS
FAILED TO MEET THE CRITERIA DEFINED IN CHAPTER 4, PART G OF THE
JFTR AND THE PRESCRIBING STATUTE 37 U.S. CODE, SECTION
406. THEREFORE, EFFECTIVE 26 JANUARY 2012_, THE AUTHORITY TO
APPROVE THE ISSUANCE OF ITCS ORDERS WILL REST SOLELY WITH HQ DA,
OFFICE OF THE DEPUTY CHIEF OF STAFF - G-1, DIRECTOR FOR PLANS
AND RESOURCES (DAPE-PR) .

3. ASSIGNMENTS TO SUPPORT CONTINGENCY OPERATIONS THROUGH USE OF
ITCS SHOULD BE AN EXTREMELY RARE EXCEPTION AND MUST BE CLEARLY
SUBSTANTIATED AND WILL ONLY BE ISSUED AFTER APPROVAL BY HQ DA,
OFFICE OF THE DEPUTY CHIEF OF STAFF G-1, (DAPE-PR). IN
SUBMITTING A REQUEST FOR APPROVAL TO ISSUE AN ITCS ORDER, THE
FOLLOWING MUST BE PROVIDED TO THE DIRECTOR FOR PLANS AND
RESOURCES (DAPE-PR) :

- A. GENERAL OFFICER/SES LEVEL MEMORANDUM FROM DA G-3 VALIDATING,
AND EXPLAINING, THE INDETERMINATE NATURE OF THE ASSIGNMENT AND
REQUESTING THAT ITCS ORDERS BE AUTHORIZED TO SATISFY THE
ASSIGNMENT
- B. COPY OF THE REQUEST FOR STAFFING OF THE POSITION DEFINING
WHY THE REQUIREMENT DOES NOT HAVE A DEFINED TOUR LENGTH

C. STATEMENT FROM THE OFFICER'S OR NCO'S ASSIGNMENT MANAGER INDICATING THAT MEMBER IS SCHEDULED FOR REASSIGNMENT UPON COMPLETION OF THE ITCS TOUR.

4. MEMBERS WHO RECEIVED AUTHORIZATION FROM THE CHIEF OF COMPENSATION AND ENTITLEMENTS (DAPE-PRC) TO RELOCATE FAMILY MEMBERS UNDER THE ITCS PROVISION, PRIOR TO THE DATE OF THIS MESSAGE, WILL CONTINUE TO HAVE THE AUTHORITY TO EXECUTE THE ENTITLEMENTS CONTAINED IN THEIR APPROVAL MEMORANDUM.

5. QUESTIONS OR CONCERNS REGARDING THIS ACTION SHOULD BE DIRECTED TO MR. THOMAS GRAY AT (703) 692-5946 OR VIA EMAIL THOMAS.GRAY@US.ARMY.MIL.

6. THIS MESSAGE EXPIRES SIX MONTHS FROM THE DATE OF DISSEMINATION.

7. EXPIRATION DATE 12 SEPTEMBER 2012.