

ALARACT 384/2011

DTG: R 171135Z OCT 11

THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF DA WASHINGTON DC//DAPE-PRC//

SUBJECT: RESERVE COMPONENT (RC) SOLDIERS SERVING ON ACTIVE DUTY IN EXCESS OF 180 DAYS PERMANENT CHANGE OF STATION (PCS) POLICY IMPLEMENTATION GUIDANCE.

THIS ALARACT CANCELS AND REPLACES ALARACT MESSAGE 053/2008 AND PROVIDES IMPLEMENTATION GUIDANCE FOR ALL REFERENCES NOTED IN THIS MESSAGE FOR RESERVE COMPONENTS (RC) SOLDIERS PERFORMING ACTIVE DUTY IN SUPPORT OF CONOPS. THE POLICIES IN THIS MESSAGE APPLY TO ALL RC SOLDIERS (INCLUDING RETIREE RECALLS CALLED TO DUTY UNDER 10 USC SECTION 688 OR 12301D) REGARDLESS OF COMPONENT, PERFORMING ACTIVE DUTY OUTSIDE OF A DESIGNATED HOSTILE FIRE OR IMMINENT DANGER PAY AREA IAW DOD FMR 7000.14R OR DESIGNATED HAZARDOUS DUTY AREA. THE ARMY WILL PCS RC SOLDIERS TO PERFORM VALIDATED CONOPS REQUIREMENTS. AN APPROVAL FROM THE OFFICE OF THE ASA (M&RA) IS REQUIRED FOR ALL EXCEPTIONS TO POLICY (ETP). SEE THE MESSAGE FOR SPECIFIC GUIDANCE.

1. REFERENCES:

- A. TITLE 10 U.S. CODE SECTION 12301(D) AND 12301 (H)
- B. TITLE 10 U.S. CODE SECTION 12302
- C. TITLE 10 U.S. CODE SECTION 12304
- D. TITLE 10 U.S. CODE SECTION 688
- E. DEPARTMENT OF DEFENSE INSTRUCTIONS (DODI) 1315.18, PROCEDURES FOR MILITARY PERSONNEL ASSIGNMENTS, 12 JAN 05
- F. JOINT FEDERAL TRAVEL REGULATIONS, VOL 1 (JFTR)
- G. DOD FINANCIAL MANAGEMENT REGULATION (FMR) 7000.14R
- H. ARMY REGULATION (AR) 135-210, ORDER TO ACTIVE DUTY AS INDIVIDUALS FOR OTHER THAN A PRESIDENTIAL SELECTED RESERVE CALL-UP, PARTIAL OR FULL MOBILIZATION, 17 SEP 99
- I. ARMY REGULATION (AR) 600-8-105, MILITARY ORDERS, 28 OCT 94
- J. ARMY REGULATION (AR) 55-46, TRAVEL OVERSEAS, 20 JUN 94

K. ALARACT 021/2008, 5 FEBRUARY 2008, EXCEPTION TO POLICY GUIDANCE FOR BASIC ALLOWANCE FOR HOUSING (BAH) WAIVERS

L. ALARACT 053/2008, 4 MARCH 2008, AUTHORITY FOR ISSUING TEMPORARY CHANGE OF STATION (TCS)/TEMPORARY DUTY (TDY) ORDERS BEYOND 180 DAYS IN SUPPORT OF CONTINGENCY OPERATIONS

M. MEMORANDUM, ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS), 21 MARCH 2011, SUBJECT: POLICY FOR RESERVE COMPONENT (RC) SOLDIERS SERVING ON ACTIVE DUTY IN EXCESS OF 180 DAYS

N. ALARACT 112/2011, 23 MARCH 2011, POLICY FOR RESERVE COMPONENT (RC) SOLDIERS SERVING ON ACTIVE DUTY IN EXCESS OF 180 DAYS

O. MEMORANDUM SECRETARY OF THE ARMY, 16 JUNE 2011, SUBJECT: DELEGATION OF AUTHORITY FOR RESERVE COMPONENT SOLDIERS TO EXCEED 180 CONSECUTIVE DAYS AT ONE LOCATION FOR TEMPORARY DUTY AND RECEIVE PER DIEM ALLOWANCES

2. PURPOSE. TO CANCEL AND REPLACE ALL ARMY ACTIVITIES (ALARACT) MESSAGE NUMBER 053/2008 EFFECTIVE 1 JUNE 2011 AND TO PUBLISH IMPLEMENTATION GUIDANCE FOR ALARACT 112/2011 FOR RC SOLDIERS PERFORMING ACTIVE DUTY IN SUPPORT OF THE CONTINGENCY OPERATIONS (CONOPS). REFERENCES M&N REMAIN IN EFFECT EXCEPT TO THE EXTENT MODIFIED BY THIS MESSAGE. CHAPTER 8 OF THE PERSONNEL POLICY GUIDANCE (PPG) WILL BE UPDATED IAW WITH THIS GUIDANCE.

3. APPLICABILITY. THIS GUIDANCE APPLIES TO ALL RC SOLDIERS AND RETIREE RECALLS WHO VOLUNTEER TO SERVE OUTSIDE A DESIGNATED HOSTILE FIRE OR IMMINENT DANGER PAY AREA OR HAZARDOUS DUTY AREA ON ACTIVE DUTY IN SUPPORT OF CONTINGENCY OPERATIONS (CONOPS) UNDER THE AUTHORITY OF TITLE 10 U.S. CODE SECTIONS 12301(D) OR 688. THIS POLICY DOES NOT APPLY TO RC SOLDIERS ON ACTIVE DUTY UNDER AUTHORITY OF 10 U.S. CODE SECTIONS 12301(H), 12302 AND 10 U.S. CODE SECTION 12304.

4. INTENT. TO ENSURE CONTINUED MISSION SUCCESS, AND MAXIMIZE EFFICIENCIES WHILE BALANCING THE NEEDS OF RC SOLDIERS AND THEIR FAMILIES AND; TO IMPLEMENT NEW POLICY GUIDANCE REGARDING USE OF PCS FOR RC SOLDIERS SERVING ON ACTIVE DUTY IN EXCESS OF 180 DAYS.

5. POLICY. REFERENCES M&N ESTABLISHED THAT EFFECTIVE 1 JUNE 2011, RC SOLDIERS WILL NO LONGER BE AUTHORIZED THE OPTION OF CONTINGENCY OPERATION FLAT RATE PER DIEM (TCS-55%) TOURS. PERMANENT CHANGE OF STATION (PCS) TRAVEL AND TRANSPORTATION ALLOWANCES MUST BE PAID TO ALL RC SOLDIERS AND RETIREE RECALL SOLDIERS ON VOLUNTARY DUTY FOR MORE

THAN 180 DAYS AT ANY ONE LOCATION.

6. RESPONSIBILITIES:

A. ARMY G-3/5/7. G3/5/7 (DAMO-ODM) WILL VALIDATE ALL REQUIREMENTS FOR CONOPS SUPPORT AS DEFINED IN TITLE 10, USC SECTION 101 (A) (13) AND CONSISTENT WITH ASA (FMC) FINANCIAL MANAGEMENT GUIDANCE IN SUPPORT OF CONTINGENCY OPERATIONS.

B. ARMY G-1. G1 (DAPE-PR) WILL REVIEW, AS ADDRESSED IN THIS ALARACT, ALL ETP REQUESTS.

C. IMCOM. IMCOM G-8 IS RESPONSIBLE FOR ESTABLISHING FUNDING CONTROL TO INCLUDE PROVIDING OVERSIGHT ON THE EXECUTION OF THE FUNDS OF ALL APPROVED CONTINGENCY TCS/TDY ORDERS VIA DEFENSE TRAVEL SYSTEM (DTS) FOR ALL SOLDIERS WHO SERVE OUTSIDE A DESIGNATED HOSTILE FIRE OR IMMINENT DANGER AREA OR HAZARDOUS DUTY AREA ON ACTIVE DUTY IN SUPPORT OF OVERSEAS OPERATIONS.

D. ARMY BUDGET OFFICE (ABO). ABO (SAFM-BUO-M) IS RESPONSIBLE FOR ALL PCS FUNDING.

E. FORCE REQUESTORS. PRIOR TO SUBMITTING RC SOLDIER'S REQUEST FOR ACTIVE DUTY, FORCE REQUESTORS WILL BRIEF RC SOLDIERS ON AUTHORIZED PCS ALLOWANCES AND ANY POTENTIAL HARDSHIP DURING THE PERIOD OF ACTIVE DUTY.

7. TRANSITIONAL PROVISIONS FOR RC PCS STATUS OVER 180 DAYS.

A. ETP REQUESTS ARE NOT REQUIRED FOR RC SOLDIERS SERVING ON CONTINGENCY OPERATION FLAT RATE PER DIEM OR FULL PER DIEM ORDERS AS OF THE EFFECTIVE DATE OF THIS POLICY; AND MAY CONTINUE TO SERVE AND RECEIVE PER DIEM UNTIL THE EXPIRATION DATE ON THE ORDER OR THROUGH 1 JUNE 2012 WHICHEVER COMES FIRST. NO EXTENSIONS WILL BE GRANTED TO CURRENT ORDERS TO CONTINUE CONTINGENCY OPERATION FLAT RATE PER DIEM OR FULL PER DIEM BEYOND THE END DATE OF THE EXISTING ORDER.

B. ALL TCS/TDY REQUESTS WITH EFFECTIVE DATE PRIOR TO 1 JUNE 2011 WILL BE PROCESSED IAW WITH PROVISIONS OF ALARACT 053/2008.

C. TEMPORARY CONOPS REQUIREMENTS WILL NOT BE FILLED FOR MORE THAN 180 DAYS WITHIN ANY 365-DAYS PERIOD. REQUESTING COMMANDS MAY NOT SUBMIT SUCCESSIVE REQUESTS FOR TEMPORARY REQUIREMENTS.

D. RC SOLDIERS CURRENTLY SERVING UNDER TCS/TDY ORDERS MAY TRANSITION TO PCS ORDERS WITHOUT A BREAK IN SERVICE PROVIDED THE CONTINUED CONOPS REQUIREMENT IS VALIDATED BY G3/5/7 (DAMO-ODM).

8. AUTHORITY. AUTHORITY TO APPROVE EXCEPTIONS TO THIS POLICY RESTS SOLELY WITH THE OFFICE OF THE ASA (M&RA) (DASA-MP) AND EXCEPTIONS WILL BE LIMITED. IN CIRCUMSTANCES WHERE COMMANDS HAVE IDENTIFIED MISSION

OBJECTIVES OR UNUSUAL CIRCUMSTANCES THAT REQUIRE TCS ORDERS AT ONE LOCATION FOR MORE THAN 180 CONSECUTIVE DAYS, ETP MAY BE CONSIDERED. ALL REQUESTS FOR ETP MUST BE ENDORSED BY A MAJOR GENERAL OR HIGHER, DEMONSTRATE SIGNIFICANT NEGATIVE MISSION IMPACT AND FORWARDED TO THE OFFICE OF THE ASA (M&RA) (DASA-MP) THRU ARMY G-1 (DAPE-PR) FOR DECISION.

9. COORDINATING INSTRUCTIONS FOR ETP REQUESTS.

A. REQUEST FOR ETP SHOULD BE SUBMITTED NLT 120 DAYS PRIOR TO TOUR START DATE.

B. FORCE REQUESTOR SHOULD SUBMIT ETP REQUESTS ELECTRONICALLY TO HQDADCSG1DAPE-PRCTRavel@CONUS.ARMY.MIL OR FAX TO (703) 692-5045. ADDRESS ETP REQUEST MEMORANDUM THRU HEADQUARTERS DEPARTMENT OF THE ARMY, OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1, ATTN: DAPE-PR, 300 ARMY PENTAGON, WASHINGTON, DC 20310-0300 FOR DEPUTY ASSISTANCE SECRETARY OF THE ARMY MILITARY PERSONNEL, ATTN: DASA-MP, 111 ARMY PENTAGON, WASHINGTON, DC 20311-0111.

C. THE ARMY G-3/5/7 (DAMO-ODM) WILL VALIDATE THE CONOP MISSION REQUIREMENTS CONSISTENT WITH THIS GUIDANCE WHILE ARMY G-1 (DAPE-MP) WILL VALIDATE REQUIREMENTS FOR ADMIN RETIREE RECALL. THE OFFICE OF THE ASA (M&RA) (DASA-MP) WILL REMAIN THE FINAL APPROVING AUTHORITY.

D. ALL ETP REQUESTS MUST INCLUDE A STATEMENT OF THE SIGNIFICANT NEGATIVE MISSION IMPACT THAT WOULD BE INCURRED IF THE ETP REQUEST IS NOT APPROVED AND, AT MINIMUM, THE FOLLOWING INFORMATION:

- (1) DUTY LOCATION
- (2) DUTY POSITION AND DESCRIPTION
- (3) DURATION OF REQUEST
- (4) TYPE (INDICATE IF ETP IS FOR AN INDIVIDUAL OR GROUP)
- (5) LENGTH OF TIME SOLDIER HAS BEEN PERFORMING THE SAME TASKS FOR THE COMMAND
- (6) THE REQUESTING COMMAND'S ABILITY TO STAFF POSITIONS WITH DOD CIVILIAN OR CONTRACT PERSONNEL
- (7) IMPACT AND EFFECT ON MISSION
- (8) ACTION(S) TAKEN BY SUPPORT COMMAND TO DOCUMENT TDA STRUCTURE AS A PERMANENT CAPABILITY

10. IMPLEMENTATION GUIDANCE FOR RC PCS ORDERS IAW REFERENCES M&N.

A. PCS ORDERS WILL BE PUBLISHED IAW REFERENCES F AND G FOR ANY RC SOLDIER WHO AGREES TO SERVE IN A VALIDATED CONOPS REQUIREMENT IN

EXCESS OF 180 DAYS AT ANY ONE LOCATION. PCS ORDER START DATES MUST ALLOW TIME FOR TRAVEL FROM THE SOLDIER'S PLACE OF ENTRY ON ACTIVE DUTY (PLEAD) AND INPROCESSING REQUIREMENTS PRIOR TO REPORT DATE. PCS ORDER END DATES MUST ALLOW TIME FOR OUTPROCESSING, ACCRUED LEAVE AND RETURN TO PLEAD.

B. PCS ORDERS MAY BE ISSUED FOR A DUTY UP TO 730 DAYS (2 YEARS) WITH A POSSIBLE 365 DAYS (1 YEAR) EXTENSION THEREAFTER AS LONG AS SOLDIER DOES NOT EXCEED 1095 DAYS WITHIN ANY 1460 DAYS (4 YEARS) PERIOD FOR:  
(A) RC SOLDIERS ORDERED TO DUTY UNDER 10 USC 12301(D); PROVIDED THEY HAVE SUFFICIENT TIME REMAINING IN THEIR SERVICE OBLIGATION PERIOD; AND  
(B) RETIREES RECALLED TO ACTIVE DUTY UNDER 10 USC 12301(D). THE 1095 RULE DOES NOT APPLY TO 10 USC 688.

C. PCS ALLOWANCES MAY BE AUTHORIZED FOR VALIDATED CONOPS TOURS IN EXCESS OF 180 DAYS; HOWEVER, REQUESTING COMMANDS SHALL MAKE EVERY EFFORT TO AVOID PCS TOUR REQUESTS FOR LESS THAN 365 DAYS AND MUST SUBMIT TO G-3/5/7 (DAMO-ODM) A CLEAR JUSTIFICATION OF CONOPS REQUIREMENTS FOR ANY REQUESTS WITH RC SOLDIERS SERVING ON PCS TOURS FOR LESS THAN 365 DAYS. IAW REFERENCE E & I MORE THAN ONE PCS TOUR AT DIFFERENT DUTY LOCATIONS MAY BE AUTHORIZED WITHIN THE SAME FISCAL YEAR FOR VALIDATED CONOPS REQUIREMENTS.

D. BEFORE OFFERING A RC SOLDIER PCS TO AN OCONUS DUTY LOCATION, COMMANDS MUST ENSURE THE SOLDIER HAS SUFFICIENT TIME REMAINING ON HIS/HER SERVICE OBLIGATION TO COMPLETE THE PRESCRIBED TOUR LENGTHS FOUND IN JFTR APPENDIX Q AND DEPARTMENT OF DEFENSE INSTRUCTION (DODI) 1315.18. PRIOR TO MOVING DEPENDENTS TO A FOREIGN OCONUS LOCATION AT GOVERNMENT EXPENSE, THE SOLDIER MUST OBTAIN COMMAND SPONSORSHIP FROM THE GAINING COMMAND AND MUST BE ABLE TO COMPLETE THE PRESCRIBED TOUR LENGTHS FOUND IN JFTR APPENDIX Q AND DEPARTMENT OF DEFENSE INSTRUCTION (DODI) 1315.18. RC SOLDIERS MUST CONSULT AR 55-46 WHICH DETAILS THE PROCESS OF APPLYING FOR COMMAND SPONSORSHIP FOR AN OCONUS DUTY LOCATION.

#### 11. PCS ALLOWANCES.

A. RC SOLDIERS ISSUED PCS ORDERS ARE AUTHORIZED FULL PCS TRAVEL AND TRANSPORTATION ALLOWANCES IAW JFTR, CHAPTER 5. DEPENDING ON THE MEMBER'S INDIVIDUAL CIRCUMSTANCES, THESE ALLOWANCES INCLUDE BUT ARE NOT LIMITED TO:

(1) MEMBER AND DEPENDENT TRAVEL AND TRANSPORTATION ALLOWANCES. INCLUDES TRAVEL TO AND FROM PLEAD MONETARY ALLOWANCE IN LIEU OF TRANSPORTATION (MALT) IF PRIVATELY OWNED CONVEYANCE (POC) USED

- (2) HOUSEHOLD GOODS (HHG) TRANSPORTATION AND STORAGE/SHIPMENT
- (3) UNACCOMPANIED BAGGAGE TRANSPORTATION
- (4) POV TRANSPORTATION AND STORAGE
- (5) DISLOCATION ALLOWANCE (DLA)
- (6) TEMPORARY LODGING EXPENSE (TLE) WITHIN CONUS

B. HOUSING ALLOWANCES. RC SOLDIERS ISSUED PCS ORDERS ARE AUTHORIZED HOUSING ALLOWANCES IAW JFTR, CHAPTER 10. DEPENDING ON THE MEMBER'S INDIVIDUAL CIRCUMSTANCES, THESE ALLOWANCES INCLUDE BUT ARE NOT LIMITED TO:

- (1) BASIC HOUSING ALLOWANCE (BAH)/OVERSEAS HOUSING ALLOWANCE (OHA) AND BAH/OHA ADVANCE. BASED ON THE PERMANENT DUTY STATION (PDS) TO WHICH THEY HAVE BEEN ORDERED.
- (2) BAH/OHA WAIVER. ONLY SOLDIERS WITH DEPENDENTS MAY REQUEST A SECRETARIAL BAH/OHA WAIVER FROM THE G-1 TO RECEIVE BAH BASED ON THEIR DEPENDENT'S LOCATION IN LIEU OF BAH/OHA BASED ON THE CURRENT PDS. UNDER THE CIRCUMSTANCES OF A SECRETARIAL BAH WAIVER, A SOLDIER WITH DEPENDENTS IS ONLY AUTHORIZED ONE HOUSING ALLOWANCE, EITHER AT THE PDS OR AT DEPENDENT'S LOCATION, NOT BOTH. BAH WAIVER REQUESTS SHOULD BE SUBMITTED IAW REFERENCE K. EMAIL REQUESTS TO THE FOLLOWING HQDADCSG1DAPE-PRC@HQDA.ARMY.MIL OR FAX TO 703 692-5045.
- (3) FAMILY SEPARATION HOUSING (FSH). WHEN ELIGIBLE
- (4) MOVE-IN HOUSING ALLOWANCE (MIHA). WHEN ELIGIBLE

C. COST-OF-LIVING ALLOWANCE WHEN ASSIGNED TO CONUS HIGH COST AREAS (CONUS COLA). AUTHORIZED IAW JFTR, CHAPTER 8

D. STATION ALLOWANCES (CONUS COLA AND TEMPORARY LODGING ALLOWANCE-(TLA)). AUTHORIZED IAW JFTR, CHAPTER 9

E. FAMILY SEPARATION ALLOWANCE (FSA). IAW WITH DOD FINANCIAL MANAGEMENT REGULATION (FMR) 7000.14-R, WHEN ELIGIBLE.

F. ADMINISTRATIVE ABSENCE (ALSO KNOWN AS PERMISSIVE TDY (PTDY)). IAW AR 600-8-10, CHAPTER 5, COMMANDERS HAVE THE AUTHORITY TO GRANT ADMINISTRATIVE ABSENCE (ALSO KNOWN AS PTDY) TO SOLDIERS FOR HOUSE HUNTING WHILE ON PCS.

12. REPORTING REQUIREMENTS. ARMY BUDGET OFFICE (ABO) IN CONJUNCTION WITH DCS G-1 PR WILL DEVELOP REPORTING FORMAT NLT 1 SEPTEMBER 2011. ARMY G-1 (DAPE-PR) WILL SUBMIT QUARTERLY PROGRESS REPORT TO ASA (M&RA). THE FIRST REPORT IS DUE 1 NOVEMBER 2011 AND 30 DAYS AFTER EACH CLOSING QUARTER WITH FINAL REPORT DUE 1 NOVEMBER 2012.

13. FUND CONTROL.

A. CONTINGENCY TCS/TDY IS FUNDED THROUGH IMCOM G-8. GUIDANCE FOR CANCELLATION OF CURRENT TCS LODGING CONTRACTS WILL BE PROVIDED BY IMCOM HEADQUARTERS G-8 AND FMWRC (AS REQUIRED).

B. PCS IS CENTRALLY FUNDED THROUGH ABO (SAFM-BUO-M). THE FOLLOWING MOVEMENT DESIGNATOR CODES (MDCS) HAVE BEEN ESTABLISHED TO BE USED FOR ALL RC NON- REIMBURSABLE PCS ORDERS. THE FOURTH DIGIT OF THE MDC CODE REPRESENTS THE FISCAL YEAR:

- (1) MDC 3GO\* - RC OFFICER CONUS PCS (OPERATIONAL)
- (2) MDC 3GE\* - RC ENLISTED CONUS PCS (OPERATIONAL)
- (3) MDC 4JO\*- RC OFFICER OCONUS PCS (ROTATIONAL)
- (4) MDC 4JE\* - RC ENLISTED OCONUS PCS (ROTATIONAL)

14. POINTS OF CONTACT (POC):

A. ARMY G-1. OVERALL MESSAGE POC IS LTC RODRIGUEZ-TORRES, ARMY G-1 (DAPE-PRC), DSN 222-6889, CML (703) 692-6889 OR ANGIE.RODRIGUEZTORRES@CONUS.ARMY.MIL.

B. ARMY G/3/5/7. LTC UNFREID, ARMY G-3/5/7 (DAMO-ODM) DSN 223-7217, CML (703) 693-7217 OR STEVEN.UNFREID@US.ARMY.MIL; LTC BACON ARMY G-3/5/7 (DAMO-ODM) DSN 223-4245, CML (703) 697-4245 OR SUSAN.BACON@US.ARMY.MIL .

C. ABO. MS. VALERIE ALEXANDER, ABO (SAFM-BUO-M) DSN 222-8255, CML 703-692-8255 OR VALERIE.ALEXANDER@US.ARMY.MIL; OR MS. MARTINA WILLIAMS, ABO (SAFM-BUO-M) DSN 222-2372; CML (703)-692-2372

D. ASA (M&RA). LTC WALLS, ASA (M&RA) (SAMR-TRM), DSN 227-7068, CML (703) 697-7068 OR RONALD.SCOTT.WALLS@US.ARMY.MIL; OR LTC WEEKS, ASA (M&RA) (DASA-MP), DSN 223-1909, CML (703) 693-1909. OR COLIN.WEEKS@US.ARMY.MIL .

15. EXPIRATION DATE CANNOT BE DETERMINED.