

ALARACT 116/2011

DTG: R 281755Z MAR 11

THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF DA WASHINGTON DC//DAPE-MSO//

SUBJECT: NONCOMBATANT EVACUATION ORDER/OCONUS EVACUATION ALLOWANCES

1. REFERENCES:

A. DOD MILITARY FAMILIES: JOINT FEDERAL TRAVEL REGULATIONS, VOL. 1 (JFTR), CHAPTER 6, PART A. THIS REFERENCE IS THE FINAL AUTHORITY ON MILITARY FAMILY EVACUATION ALLOWANCES.

B. DOD CIVILIAN EMPLOYEES AND/OR FAMILIES:

(1) DEPARTMENT OF STATE STANDARDIZED REGULATIONS (DSSR), CHAPTER 600.

(2) JOINT TRAVEL REGULATIONS, VOL. 2 (JTR), CHAPTER 6, PARTS A AND C.

C. THIS MESSAGE HAS BEEN REVIEWED AND APPROVED FOR RELEASE BY THE PER DIEM TRAVEL AND TRANSPORTATION AND ALLOWANCE COMMITTEE (PDTATAC) IN ACCORDANCE WITH DODD 5154.29 DATED 9 MARCH 1993 AS PDTATAC CASE NUMBER RR10019.

2. THIS MESSAGE CLARIFIES EVACUATION ALLOWANCES FOR FAMILIES OF DOD MILITARY MEMBERS EVACUATED FROM OCONUS LOCATIONS AND DOD CIVILIAN EMPLOYEES AND/OR FAMILIES EVACUATED FROM FOREIGN LOCATIONS DUE TO DISASTERS OR UNUSUAL/EMERGENCY CIRCUMSTANCES. THIS MESSAGE CONSISTS OF FOUR SECTIONS.

SECTION 1: EXECUTIVE SUMMARY

SECTION 2: DOD MILITARY DEPENDENTS

PART A: AUTHORIZING/ORDERING AN EVACUATION

PART B: MILITARY NON-COMMAND SPONSORED DEPENDENT ALLOWANCES

PART C: MILITARY COMMAND SPONSORED DEPENDENT ALLOWANCES

PART D: MISCELLANEOUS INFORMATION

SECTION 3: DOD CIVILIAN EMPLOYEES AND/OR FAMILIES

PART A: AUTHORIZING/ORDERING AN EVACUATION

PART B: EVACUATION ALLOWANCES

PART C: EVACUATION TRAVEL

PART D: PER DIEM

PART E: MISCELLANEOUS

SECTION 4: POINTS OF CONTACT

SECTION 1: EXECUTIVE SUMMARY

MILITARY DEPENDENTS IAW REFERENCE A ARE AUTHORIZED EVACUATION ALLOWANCES WHEN AUTHORIZED/ORDERED TO LEAVE AN OCONUS LOCATION BECAUSE OF UNUSUAL/EMERGENCY CIRCUMSTANCES. CIVILIAN EMPLOYEES AND/OR FAMILIES ARE AUTHORIZED EVACUATION ALLOWANCES IAW REFERENCES B(1) AND B(2), WHEN AUTHORIZED/ORDERED TO LEAVE A FOREIGN LOCATION BECAUSE OF UNUSUAL/EMERGENCY CIRCUMSTANCES. DUE TO THE WIDE RANGE OF CIRCUMSTANCES AND THE VARIETY OF POSSIBLE ALLOWANCES, THIS MESSAGE IS PROVIDED AS A REFERENCE GUIDE IN DEVELOPING LOCAL PLANS FOR RESPONDING TO UNUSUAL/EMERGENCY CIRCUMSTANCES. NOTE: ALL EVACUATION ORDERS MUST CITE THE EVACUATION FUNDS CITATION.

SECTION 2. DOD MILITARY DEPENDENTS

PART A: AUTHORIZING/ORDERING AN EVACUATION

1. THE DECISION TO EVACUATE DEPENDENTS FROM A FOREIGN OCONUS AREA ORDINARILY RESTS WITH THE STATE DEPARTMENT (JFTR, PAR. U6003-A1). EVACUATION FROM NON-FOREIGN OCONUS AREAS ARE AUTHORIZED/ORDERED BY THOSE OFFICIALS DESCRIBED IN JFTR, PAR. U6003-A2.
2. THE DEPARTMENT OF STATE, IN COORDINATION WITH DOD, WILL DESIGNATE AN EVACUATION LOCATION (JFTR, PAR. U6003-B)
3. THE AUTHORIZING OFFICIAL ALSO MAY DETERMINE IF MEMBERS SHOULD ACCOMPANY DEPENDENTS AS ESCORTS (IN CASES WHERE DEPENDENTS ARE INCAPABLE OF TRAVELING ALONE IAW JFTR, PAR. U6004-H), OR MUST REMAIN AT THE PERMANENT DUTY STATION (PDS). A MEMBER PERFORMING ESCORT DUTIES FROM THE PDS TO THE SAFE HAVEN/DESIGNATED PLACE IS AUTHORIZED TDY TRAVEL AND TRANSPORTATION ALLOWANCES. PAYMENT IS MADE FOR THE REQUIRED TRAVEL TIME (JFTR, PAR U6004-H2).
4. STATUS OF MILITARY MEMBER. UNIFORMED MEMBERS WHO ARE ORDERED TO DEPART AN AREA BEING EVACUATED MUST BE IN A TEMPORARY DUTY (TDY) OR PERMANENT CHANGE OF STATION (PCS) STATUS (JFTR, CHAPTERS 4 AND 5).

PART B: MILITARY NON-COMMAND SPONSORED DEPENDENT ALLOWANCES

1. NON-COMMAND-SPONSORED MILITARY DEPENDENTS ARE AUTHORIZED TRANSPORTATION TO A SAFE HAVEN OR DESIGNATED PLACE (WHICHEVER THE AUTHORITY AUTHORIZING/ORDERING THE EVACUATION CONSIDERS APPROPRIATE) IF LOCATED AT THE MEMBER'S OCONUS PDS WHEN THE EVACUATION IS AUTHORIZED/ORDERED (JFTR, PAR. U6004-G). A NON-COMMAND-SPONSORED DEPENDENT IS NOT AUTHORIZED PER DIEM OR SAFE HAVEN ALLOWANCES.
2. NON-COMMAND-SPONSORED MILITARY DEPENDENTS WHO HAVE BEEN TRANSPORTED TO, DIVERTED TO, OR RETAINED AT AN OCONUS SAFE HAVEN INCIDENT TO AN EVACUATION WILL BE FURNISHED TRANSPORTATION TO THE

MEMBER'S PDS FROM THE SAFE HAVEN WHEN USD(P&R) HAS AUTHORIZED THE DEPENDENTS TO RETURN TO THE MEMBER'S PDS (JFTR, PAR. U6004-I2).

3. NON-COMMAND-SPONSORED MILITARY DEPENDENTS WHO HAVE BEEN TRANSPORTED TO A SAFE HAVEN IN CONUS INCIDENT TO AN EVACUATION WILL NOT BE FURNISHED TRANSPORTATION TO THE MEMBER'S PDS FROM THE SAFE HAVEN, EXCEPT WHEN AUTHORIZED/APPROVED BY USD(P&R) (JFTR, PAR. U6004-I2).

PART C: MILITARY COMMAND-SPONSORED DEPENDENT ALLOWANCES

1. MILITARY DEPENDENTS ARE AUTHORIZED TRAVEL AND TRANSPORTATION TO AN EVACUATION/SAFE HAVEN LOCATION IAW JFTR, PARS. U6004 AND U6005.

2. DEPENDENT EVACUATION TRAVEL ORDERS SHOULD BE PROCESSED ON DD FORM 1610. THE ORDER SHOULD REFLECT THE EVACUATION/SAFE HAVEN LOCATION, AS APPROPRIATE. A MEMBER'S TDY TRAVEL ORDER SHOULD BE PREPARED BY THE MEMBER'S UNIT. TRAVEL ORDERS FOR MILITARY DEPENDENTS ARE PREPARED BY THE APPROPRIATE PERSONNEL READINESS UNIT. IF FAMILIES ALREADY AT THE SAFE HAVEN LOCATION DO NOT HAVE TRAVEL ORDERS AND REQUIRE EMERGENCY EVACUATION FUNDING, THE TRAVEL ORDERS MAY BE PREPARED BY THE SERVICING MILITARY PERSONNEL OFFICE AT THE MILITARY INSTALLATION NEAREST THE SAFE HAVEN LOCATION (AN ELECTRONIC VERSION OF DD FORM 1610 CAN BE FOUND AT [HTTP://WWW.ARMYG1.ARMY.MIL/MILITARYPERSONNEL/NEO/DD1610.PDF](http://www.armyg1.army.mil/militarypersonnel/neo/dd1610.pdf)).

3. A SPONSOR WHO PREFERS THAT DEPENDENTS GO TO AN OCONUS SAFE HAVEN MUST SUBMIT A REQUEST FOR WAIVER THROUGH THE SERVICE/AGENCY COMMAND CHANNELS AND SERVICE PERSONNEL HEADQUARTERS TO PDUSD (P&R) FOR A DETERMINATION. THE REQUEST CAN BE MADE TELEPHONICALLY OR IN WRITING. JUSTIFICATION OF AN OCONUS SAFE HAVEN LOCATION MUST BE PROVIDED AT THE TIME OF THE REQUEST TO ENSURE THAT ADEQUATE CARE OF DEPENDENTS CAN BE PROVIDED. DEPENDENTS MUST BE ADVISED OF LIMITED ACCESS TO MILITARY FACILITIES/SERVICES AT SELECTED OCONUS LOCATIONS. COMMAND SPONSORSHIP DOES NOT TRAVEL WITH THE DEPENDENTS TO THE OCONUS LOCATION.

4. EVACUATED MILITARY COMMAND SPONSORED DEPENDENTS ARE AUTHORIZED THE FOLLOWING ALLOWANCES:

(A) TRANSPORTATION EXPENSE AND SAFE HAVEN ALLOWANCES FROM THE TIME THE DEPENDENT DEPARTS THE EVACUATION SITE UNTIL THE DEPENDENT REACHES THE SAFE HAVEN LOCATION. THIS INCLUDES TIME SPENT PROCESSING THROUGH A REPATRIATION SITE, IF DESIGNATED. REIMBURSEMENT IS LIMITED TO ALLOWABLE TRAVEL TIME (EXCLUDES PERSONAL TRAVEL TIME).

(1) COMMAND-SPONSORED DEPENDENTS AGE 12 OR OLDER EACH RECEIVE UP TO THE FULL APPLICABLE LOCALITY RATE; CHILDREN UNDER AGE 12 RECEIVE UP TO 50% OF THE LOCALITY RATE (JFTR, PAR. U6005-C).

NOTE: SAFE HAVEN ALLOWANCES FOR DAYS OF DEPARTURE/RETURN ARE

COMPUTED IAW JFTR, PAR. U4147.

(2) IF THE DEPENDENT CHOOSES TO TRAVEL FROM THE PORT OF ENTRY TO THE SAFE HAVEN LOCATION VIA RENTAL CAR, ONLY MONETARY ALLOWANCE IN LIEU OF TRANSPORTATION (MALT) IS REIMBURSABLE (SEE JFTR, PAR. U2605 FOR RATES).

(B) SAFE HAVEN ALLOWANCES CONSIST OF TWO SEPARATE ALLOWANCES: ONE FOR LODGING AND ONE FOR MEALS AND INCIDENTAL EXPENSES (M&IE). THE LODGING ALLOWANCE IS PAID FOR COMMERCIAL QUARTERS AND MUST BE DOCUMENTED BY A RECEIPT SHOWING THE DAILY RATE OF LODGING. REIMBURSEMENT FOR LODGING IS NOT AUTHORIZED IF DEPENDENTS STAY WITH FRIENDS/RELATIVES, EVEN IF MONEY IS PAID. AN EXCEPTION IS WHEN DEPENDENTS RENT LODGING FROM A FRIEND/ RELATIVE WITH A BONA FIDE WRITTEN LEASE AND THE FRIEND/ RELATIVE DOES NOT JOINTLY OCCUPY THE LEASED LODGING. TAX FOR LODGING IN CONUS AND NON-FOREIGN OCONUS LOCATIONS IS A SEPARATE REIMBURSABLE EXPENSE. NOTE: TRAVEL ADVANCES SHOULD BE BASED ON ACTUAL LODGING COSTS TO AVOID OVERPAYMENT. FOR EVACUATIONS OVER 30 DAYS, ACCRUAL VOUCHERS SHOULD BE FILED TO ENSURE PROPER PAYMENT OF ALLOWANCES (JFTR, PARS. U6005-D AND U6003-A). FIRST 30 DAYS AFTER ARRIVAL AT SAFE HAVEN LOCATION:

(1) DEPENDENTS AGE 12 YEARS OR OLDER RECEIVE UP TO 100 PERCENT OF THE FULL LOCALITY RATE.

(2) DEPENDENTS UNDER AGE 12 YEARS RECEIVE UP TO 50 PERCENT OF THE FULL LOCALITY RATE.

(C) SAFE HAVEN ALLOWANCES DURING DAYS 31 THROUGH 180:

(1) DEPENDENTS AGE 12 YEARS OR OLDER RECEIVE UP TO 60 PERCENT OF THE FULL LOCALITY RATE.

(2) DEPENDENTS UNDER AGE 12 YEARS RECEIVE UP TO 30 PERCENT OF THE FULL LOCALITY RATE.

5. LOCAL TRAVEL ALLOWANCE: A LOCAL TRAVEL ALLOWANCE OF \$25 PER DAY PER FAMILY IS PAID IAW JFTR, PAR. U6006. A RECEIPT IS NOT REQUIRED.

6. ALTERNATE SAFE HAVEN LOCATIONS MUST BE AUTHORIZED/APPROVED BY THOSE OFFICIALS DESCRIBED IN JFTR, PAR. U6003-B2.

7. EVACUEES MAY SHIP UP TO 350 LBS OF UNACCOMPANIED BAGGAGE PER EVACUEE AGE 12 OR OLDER AND 175 LBS PER EVACUEE UNDER AGE 12 UP TO A TOTAL OF 1,000 LBS. IF EVACUEES ARE UNABLE TO SHIP UNACCOMPANIED BAGGAGE BY AIR FREIGHT BECAUSE OF CIRCUMSTANCES BEYOND THE EVACUEE'S CONTROL, AN AIR FREIGHT REPLACEMENT ALLOWANCE MAY BE AUTHORIZED TO HELP DEFRAY THE COST OF ITEMS ORDINARILY SHIPPED THAT MUST BE PURCHASED. THE FLAT AMOUNTS PER FAMILY ARE ONE EVACUEE \$250, 2 EVACUEES \$450 AND 3 OR MORE EVACUEES \$600 (TOTAL) (JFTR, PAR. U6007-A). EVACUEES ARE AUTHORIZED TRANSPORTATION AND QUARANTINE FOR UP TO TWO HOUSEHOLD PETS OWNED AT THE EVACUATED FOREIGN PDS (JFTR, PAR. 6016). THE

MOVEMENT OF HHG (OTHER THAN THOSE SPECIFICALLY AUTHORIZED/APPROVED AS NEEDED FOR THE DEPENDENTS' COMFORT AND WELL BEING) OR A VEHICLE TO A SAFE HAVEN IS NOT AUTHORIZED. IF THE DEPENDENTS ELECT TO MOVE TO THE SPONSOR'S NEXT PDS, HOME OF RECORD, OR HOME OF SELECTION BECAUSE THE SPONSOR HAS RECEIVED PCS/SEPARATION/ RETIREMENT ORDERS, THE DEPENDENTS MAY CHOOSE TO DEPART UNDER PCS ALLOWANCES IN LIEU OF THE AUTHORIZED/ORDERED DEPARTURE TO SHIP HHG/VEHICLE. IF A PCS ORDER IS USED, NO SAFE HAVEN ALLOWANCES ARE PAYABLE (JFTR, PAR. U6007).

8. FAMILY SEPARATION ALLOWANCE (FSA): FSA IS PAYABLE (DODFMR 7000.14-R, VOL 7A, CH. 27, PAR. 270103-G AND TABLE 27-3, RULE 8).

9. TWO MONTHS ADVANCE MILITARY PAY MAY BE PAID WHEN AUTHORIZED BY THE SPONSOR. (DODFMR 7000.14-R, VOL 7A, CH. 32 PAR. 320106 AND TABLE 32-1, RULE 5).

PART D: MISCELLANEOUS INFORMATION SERVICE FUND CITES FOR EVACUATIONS AUTHORIZED/ ORDERED DURING CURRENT FY FOR MILITARY DEPENDENTS TRAVEL AND SAFE HAVEN ALLOWANCES ARE PROVIDED BELOW. AUTHORIZING/ORDER-ISSUING OFFICIAL (AO) MUST VERIFY THESE FUND CITES WITH SERVICE POINTS OF CONTACT LISTED IN SECTION 4.

DEPENDENTS/ARMY OFFICERS: 21*2010.0000 01-1100 5X10.0000
21T1/21T2/22N2(UB) 1741MP PACS S12120 XXXNNNN# (* =FY, XXX=1ST
THREE DIGITS OF LAST NAME, NNNN=LAST FOUR OF SSN, #=ORDER #)
DEPENDENTS/ARMY ENLISTED: 21*2010.0000 01-1100 5X20.0000
21T1/21T2/22N2(UB) 1624MP PACS S12120 XXXNNNN# (* =FY, XXX=1ST
THREE DIGITS OF LAST NAME, NNNN=LAST FOUR OF SSN, #=ORDER #)
DEPENDENTS/NAVY OFFICERS ACTIVE DUTY: 17*1453.2253 R 068566 AA
XUUUUU XI5NNNN
DEPENDENTS/NAVY ENLISTED ACTIVE DUTY: 17*1453.2253 P 068566 AA
RUUUUU RI5NNNN DEPENDENTS/NAVY OFFICERS RESERVE: 17*1405.225R R
068566 AA XUUUUU XV5NNNN
DEPENDENTS/NAVY ENLISTED RESERVE: 17*1405.225R P 068566 AA RUUUUU
RV5NNNN

R=MEMBER'S RANK, P=MEMBER'S PAY GRADE, UUUUU=MEMBER'S UIC, N=LAST
4 MEMBER'S SSN
DEPENDENTS AIR FORCE ACTIVE DUTY OFFICERS: 57*3500 32* 5710.0X
525725
DEPENDENTS/AIR FORCE ACTIVE DUTY ENLISTED: 57*3500 32* 5810.0X
525725

*= CURRENT FY, X=D FOR DEPENDENT TRAVEL OR K FOR DEPENDENT PER
DIEM.

MARINE CORPS:

ACTIVE DUTY ONLY: 17*1105.2750 021 41690 067443 2D 000000
0000000#####

*=CURRENT FY #####=DEPENDENT TRAVEL CODES: (74186 FOR DEPENDENTS UNDER 12 YEARS OLD) (74195 FOR DEPENDENTS 12 YEARS OLD AND OLDER) (SDN) M00027*M00CEVA

SECTION 3: DOD CIVILIAN EMPLOYEES AND/OR FAMILIES

PART A: AUTHORIZING/ORDERING AN EVACUATION. THE DECISION TO EVACUATE CIVILIAN EMPLOYEES, DEPENDENTS, OR BOTH RESTS WITH THE INDIVIDUALS LISTED IN JTR, PAR. C6005-B FOR FOREIGN OCONUS AREA EVACUATIONS, AND JTR, PAR. C6010-B FOR NON-FOREIGN OCONUS AREA EVACUATIONS. THE ALLOWANCES DISCUSSED BELOW ARE FOR EVACUATIONS FROM FOREIGN LOCATIONS IAW DSSR, CHAPTER 600, WHICH HAS BEEN REPRODUCED IN JTR, CHAPTER 6, PART C.

PART B: ALLOWANCES DURING EVACUATION.

1. TRANSPORTATION EXPENSES AND TRAVEL PER DIEM WHILE TRAVELING FROM THE EVACUATION SITE TO THE CONUS SAFE HAVEN LOCATION. THIS INCLUDES TIME SPENT PROCESSING THROUGH A REPATRIATION SITE, IF DESIGNATED. REIMBURSEMENT IS LIMITED TO ALLOWABLE TRAVEL TIME (EXCLUDING PERSONAL TRAVEL TIME). PER DIEM IS COMPUTED THE SAME AS FOR AN EMPLOYEE ON TDY. DEPENDENTS AGE 12 OR OLDER EACH RECEIVE UP TO THE FULL LOCALITY PER DIEM RATE AND DEPENDENTS UNDER AGE 12 EACH RECEIVE UP TO 50% OF THE LOCALITY PER DIEM RATE (PERSONAL TRAVEL IS EXCLUDED). FOR TRAVEL FROM THE PORT OF ENTRY TO THE SAFE HAVEN LOCATION VIA RENTAL CAR, ONLY PCS MILEAGE IS REIMBURSABLE (JTR, PAR. C2505).

2. SUBSISTENCE EXPENSE ALLOWANCES (SEA) ARE BASED ON THE LOCAL PER DIEM RATE AND BEGIN THE DAY AFTER ARRIVAL AT THE AUTHORIZED SAFE HAVEN LOCATION. SEA CEASES THE EARLIEST OF THE FOLLOWING DATES: AT THE END OF 180 DAYS, WHEN THE AUTHORIZED/ORDERED DEPARTURE IS TERMINATED, WHEN THE EVACUEE COMMENCES RETURN TRAVEL TO POST, OR WHEN THE SPONSOR COMMENCES TRAVEL TO A NEW DUTY STATION OR SEPARATES. THE FAMILY MAY CHOOSE ONE OF THE FOLLOWING OPTIONS:

(A) COMMERCIAL RATE (REQUIRES RECEIPTS FOR COMMERCIAL LODGING). FIRST 30 DAYS: THE FIRST EVACUEE, UP TO 100% (MAY BE AUTHORIZED UP TO 150% FOR SPECIAL FAMILY COMPOSITIONS) OF THE LODGING PORTION PLUS 100% OF THE M&IE PER DAY. EACH ADDITIONAL EVACUEE AGE 18 OR OLDER, 100% M&IE, AND EACH EVACUEE UNDER AGE 18, 50% M&IE. DAYS 31-180: THE FIRST EVACUEE, UP TO 100% (MAY BE AUTHORIZED UP TO 150% FOR SPECIAL FAMILY COMPOSITIONS) OF THE LODGING PORTION PLUS 80% M&IE. EACH ADDITIONAL EVACUEE AGE 18 OR OLDER, 80% M&IE, AND EACH EVACUEE UNDER AGE 18, 40% OF M&IE.

(B) NON-COMMERCIAL RATE (RECEIPTS NOT REQUIRED). FIRST 30 DAYS: THE FIRST EVACUEE, A FLAT 10% OF LODGING PORTION PLUS 100% M&IE. EACH ADDITIONAL EVACUEE AGE 18 OR OLDER, 100% M&IE, AND EACH

EVACUEE UNDER AGE 18, 50% M&IE. DAYS 31-180: THE FIRST EVACUEE AND EACH EVACUEE AGE 18 OR OLDER, 80% M&IE, AND EACH ADDITIONAL EVACUEE UNDER AGE 18, 40% OF M&IE.

3. THIRTY DAYS ADVANCE PAY FOR EMPLOYEES WHO EVACUATE, WHEN AUTHORIZED. AUTHORIZATION MUST INCLUDE THE SPONSOR'S PAYROLL NUMBER, FUND CITES, AND PAYMENT MUST BE TAKEN WITHIN THE FIRST 30 DAYS OF EVACUATION.

4. EVACUEES MAY SHIP UP TO 350 LBS OF UNACCOMPANIED BAGGAGE PER EVACUEE AGE 12 OR OLDER AND 175 LBS PER EVACUEE UNDER AGE 12 UP TO A TOTAL OF 1,000 LBS. IF EVACUEES ARE UNABLE TO SHIP UNACCOMPANIED BAGGAGE BY AIR FREIGHT BECAUSE OF CIRCUMSTANCES BEYOND THE EVACUEE'S CONTROL, AN AIR FREIGHT REPLACEMENT ALLOWANCE MAY BE AUTHORIZED TO HELP DEFRAY THE COST OF ITEMS ORDINARILY SHIPPED THAT MUST BE PURCHASED. THE FLAT AMOUNTS PER FAMILY ARE ONE EVACUEE \$250, 2 EVACUEES \$450 AND 3 OR MORE EVACUEES \$600 (TOTAL). FAMILIES ARE FINANCIALLY RESPONSIBLE FOR THE MOVEMENT OF PETS TO AND FROM THE THEATER. TRANSPORTATION OF PETS AT GOVERNMENT EXPENSE IS NOT AN ENTITLEMENT. THE MOVEMENT OF HHG OR A POV TO A SAFE HAVEN IS NOT AUTHORIZED. A LOCAL TRAVEL ALLOWANCE OF \$25 PER DAY PER FAMILY IS PAID TO DEFRAY COSTS. A RECEIPT IS NOT REQUIRED. IF AN OFFICIAL DETERMINES THAT THE DEPENDENTS WILL NOT RETURN TO THE EVACUATED AREA, FAMILIES WILL BE NOTIFIED AND AUTHORIZED SHIPMENT OF HHG/POV. THIS WILL REQUIRE AN AMENDMENT TO THE ORIGINAL ORDER. UPON RECEIPT OF HHG, SAFE HAVEN ALLOWANCES WILL BE TERMINATED IF NOT ALREADY TERMINATED BY SUBPAR 2 ABOVE. CIVILIAN EMPLOYEE MAY BE AUTHORIZED A SEPARATE MAINTENANCE ALLOWANCE. IF THE DEPENDENT ELECTS TO MOVE TO THE SPONSOR'S NEXT PDS BECAUSE OF IMMINENT CHANGE OF STATION, THE DEPENDENT MAY ELECT TO DEPART UNDER A PCS ORDER IN LIEU OF AN AUTHORIZED/ORDERED DEPARTURE ORDER. IF A PCS ORDER IS USED, NO SEA IS PAYABLE.

PART C: THE CIVILIAN DOD FUND CITE IS:

21*2020 22-8701 P133098 XXXNNN*3333 VRFM F**** S12121 21*2020 22-2010 P13309810000 XXXNNNN** VHUR RAXV S23185

*=FY X=FIRST 3 OF LAST NAME N=LAST 4 OF SSN (AA=ARMY, AF=AIR FORCE, NV=NAVY, MA=MARINES, DL=DLA, DOD=DODEA, ****=Appropriate FCA Code for that location)

FUND CITATIONS TO BE USED ON ORDERS (DD FORMS 1610) FOR ELIGIBLE DOD CIVILIAN DEPENDENT TRAVEL AND SUBSISTENCE ALLOWANCES ARE PROVIDED BY SERVICE/DOD AGENCY POCS REFERENCED IN SECTION 4. THIS CITE IS FOR DOD NON-EMERGENCY ESSENTIAL EMPLOYEES, AS WELL AS ELIGIBLE DOD CIVILIAN DEPENDENTS.

PART D: THE INTENT OF THIS SECTION IS TO ENSURE EQUITY ACROSS THE SERVICES AND DOD AGENCIES. THE ALLOWANCES OUTLINED IN THIS

SECTION APPLY TO ALL NON-EMERGENCY ESSENTIAL EMPLOYEES AND ALL DEPENDENTS. THESE ALLOWANCES DO NOT APPLY TO LOCAL UNITED STATES CITIZENS WHO DO NOT HAVE OFFICIAL U.S. GOVERNMENT EMPLOYMENT, INCLUDING, BUT NOT LIMITED TO, AMERICANS WITH PRIVATE BUSINESS OR ORGANIZATIONS, TEACHERS RECRUITED BY LOCAL AMERICAN-SUPPORTED SCHOOLS, FULBRIGHT GRANTEEES, INDIVIDUALS WITH CONTRACTS TO WORK FOR THE FOREIGN HOST GOVERNMENT, OR LOCALLY HIRED AMERICAN CITIZENS WHO WORK FOR THE U.S. GOVERNMENT, BUT WHO DO NOT HAVE A SERVICE AGREEMENT FOR RETURN TRANSPORTATION TO THE UNITED STATES AT GOVERNMENT EXPENSE.

SECTION 4: POINTS OF CONTACT FOR TRAVEL ALLOWANCES ARE:

A. ARMY -

MILITARY: LTC KRIS ATTARIAN 703/692-6889 DSN 312/222-6889, MR. VIC BOSKO 703/692-5945 DSN 312/222-5945, MR. TOM GRAY 703/692-5946 DSN 312/222-5946; CIVILIAN: MR. GARY BUCK 703/325-1748 DSN 312/221-1748, MS. PAMELA SOKOL, 703/325-1346 DSN 312/221-1346.

B. NAVY -

MILITARY: MR. DAVE MALY 703/695-3322 DSN 312/225-3322;
CIVILIAN: MR. ROBERT SHORT 202/685-6194 DSN 312/235-6194.

C. AIR FORCE -

MILITARY AND CIVILIAN: SMSGT KIM LEWIS 703/604-8131 DSN 312/664-8131, AND MS SHARON BIDDLE 703/602-5076 DSN 312/222-5076.

D. USMC

MILITARY: MR. KERRY CERNY 703/784-9387 DSN 312/278-9387;
CIVILIAN: MS. KATHY SCHUMER 703/784-9370 DSN 312/278-9370.

E. DOD AGENCIES -

CIVILIAN POC: MR. ERIC CLAYTON 703/696-1268.

F. NON DOD SERVICES:

COAST GUARD - YNCM MICHAEL SYNDER 202/475-5395; PUBLIC HEALTH - CAPT ELVIRA HALL_ROBINSON 240/453-6079; NOAA CORPS - MS. TRACEY RAYMOND 301/713-7724.

G. DOD AGENCY CIVILIAN POC 703-696-6301 EXT 557 THESE NUMBERS MAY OR MAY NOT BE MANNED 24 HOURS A DAY; FAMILIES SHOULD LEAVE THE NAME, A SHORT MESSAGE AND A TELEPHONE NUMBER, INCLUDING AREA CODE, AT WHICH THE FAMILY CAN BE REACHED. A SERVICE REPRESENTATIVE WILL RESPOND AS SOON AS POSSIBLE.

H. ELECTRONIC VERSIONS OF THE JFTR AND JTR ARE AVAILABLE ON THE INTERNET AT [HTTP://WWW.DEFENSETRAVEL.DOD.MIL/SITE/TRAVELREG.CFM](http://WWW.DEFENSETRAVEL.DOD.MIL/SITE/TRAVELREG.CFM)

I. ELECTRONIC VERSIONS OF THIS ALARACT ARE AVAILABLE ON THE INTERNET AT [HTTP://WWW.ARMYG1.ARMY.MIL/MILITARYPERSONNEL/NEO.ASP](http://WWW.ARMYG1.ARMY.MIL/MILITARYPERSONNEL/NEO.ASP).

J. OVERALL POINTS OF CONTACT FOR THIS MESSAGE ARE LTC KRIS ATTARIAN 703/692-6889 OR DSN 312/222-6889, MR. VIC BOSKO 703/692-5945 OR DSN 312/222-5945, MR. TOM GRAY 703/692-5946 OR DSN 312/222-5946; ALTERNATE POC: PERSONNEL CONTINGENCY CELL, HQDA G-

1, OPERATIONS OFFICER, TELEFAX NUMBERS: DSN 312/225-6953 OR COML (703) 695-6953 FOR UNCLASSIFIED MATERIAL; PHONE DSN 312/225-9547, COML (703) 695-9547.

K. EXPIRATION DATE CANNOT BE DETERMINED