

SAMPLE

DEPARTMENT OF THE ARMY
Headquarters, 54th Infantry Division (Light)
Fort Washington, Indiana 46216-5000

ORDERS 080-02

17 February 2003

1ST Squadron/16th Field Artillery Battalion (W116AA) Ft Washington, IN 46160-5000

The following organization or unit action is directed: Group Travel and Transportation

Action: The above Organization is **deployed** in a Temporary Change of Station (TCS) as shown below and are to return to your permanent station upon completion of the duties in support of this operation. You will submit a reviewed travel voucher for this travel to the finance office within 5 working days after return to home station.

Assigned to: HHC 201st Engineer Battalion (W175AQ), Camp DOHA, Kuwait, APO AE 09304

Effective date: 15 March 2003

Deployment Period: 455 days

Accounting classification: (For both active and reserve component Soldiers, contact installation management command comptroller for fund cite)

Authority: HQDA Mobilization Order

Additional instructions: All personnel will review and meet the requirements established in the Consolidated Personnel Policy Guidance, <http://www.armyg1.army.mil/militarypersonnel/policy.asp>. Further, each soldier will register at the AKO website https://www.us.army.mil/portal/portal_home.jhtml and establish an AKO email account. Soldiers are authorized the shipment of 3 checked bags – one personal bag and two issued bags of OCIE (not to exceed 70 lbs/bag) and 1 standard carry-on bag on AMC/contracted flights. When AMC or contracted transportation is not available reimbursement for 3 checked bags weighing more than 50lbs to a max of 70lbs per bag authorized as excess baggage. Upon redeployment from theater, Soldiers issued additional OCIE under the rapid fielding initiative (RFI) are authorized shipment of one additional bag (not to exceed 70 lbs) if not transported as part of a military shipment. Each soldier will bring only those items specified by the Personnel Policy Guidance or other appropriate authority. You will be provided a list of those items from your servicing personnel service center/company. Attached unit personnel listing is for official processing.

Format 745

FOR THE COMMANDER:

Broderick Crawford
MAJ, AG
Chief, Actions

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