

UNCLASSIFIED//

PRECEDENCE TO: ROUTINE DTG: 310216Z JUL 09  
PRECEDENCE CC: ROUTINE  
TYPE: DMS SIGNED/ENCRYPTED  
FROM PLA: PTC WASHINGTON DC//ALARACT//  
FROM D/N: C:US,O:U.S. Government,OU:DoD,OU:Army,OU:Organizations,  
L:CONUS,L:WASHINGTON DC,OU:DA PENTAGON  
TELECOMMUNICATIONS(uc),OU:ALARACT RELEASE AUTHORITY(UC)  
SUBJECT: ALARACT 210/2009 - WARRIOR TRANSITION UNIT (WTU) PERSONNEL ASSIGNMENT AND  
UTILIZATION POLICY  
TEXT:  
UNCLASSIFIED//  
THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF DA  
WASHINGTON DC//DAMO-AOC//

SUBJECT: WARRIOR TRANSITION UNIT (WTU) PERSONNEL ASSIGNMENT AND UTILIZATION POLICY

FROM DA WASHINGTON DC//DASG-HSZ//DAMO-DASG//

THIS ALARACT MESSAGE IS SENT ON BEHALF OF THE SURGEON GENERAL//

REF/A/DA G-3 APPROVED WARRIOR TRANSITION UNIT (WTU) TDA// REF/B/ANNEX B (WTU STAFFING) TO  
OPERATION ORDER 07-55 (MEDCOM IMPLEMENTATION OF THE ARMY MEDICAL ACTION PLAN (AMAP))//  
REF/C/FRAGO 3 TO OPERATION ORDER 07-55 MEDCOM IMPLEMENTATION OF THE ARMY MEDICAL ACTION PLAN  
(AMAP)// REF/D/FRAGO 16 TO OPERATION ORDER 07-55 MEDCOM IMPLEMENTATION OF THE ARMY MEDICAL  
ACTION PLAN (AMAP)//

1. (U) THE PURPOSE OF THIS MEMORANDUM IS TO:

- 1.A. (U) DIRECT SENIOR COMMANDERS TO APPROVE ALL WTU CADRE PRIOR TO ASSIGNMENT TO A WTU.
- 1.B. (U) PROVIDE GUIDANCE TO FORCE PROVIDERS AND SENIOR COMMANDERS FOR NOMINATION,  
SELECTION, APPROVAL, AND ASSIGNMENT OF CADRE MEMBERS.

2. (U) WTU TDAS ARE A COMBINATION OF ACTIVE COMPONENT (AC), ARMY NATIONAL GUARD (ARNG), ARMY  
RESERVE (AR) SOLDIERS, AND DA CIVILIANS DESIGNATED TO SUPPORT THE POPULATION OF WARRIORS IN  
TRANSITION. SENIOR COMMANDERS, COMMANDER HUMAN RESOURCES COMMAND (HRC), MEDCOM COMMANDER,  
DIRECTOR ARMY NATIONAL GUARD (DARNG) AND COMMANDER UNITED STATES ARMY RESERVE COMMAND (USARC)  
ARE RESPONSIBLE FOR RESOURCING PERSONNEL TO FILL COMPONENT SPECIFIC WTU POSITIONS.  
COMMANDER, HRC IDENTIFIES INDIVIDUAL READY RESERVE (IRR) SOLDIERS, RETIREE RECALL VOLUNTEERS,  
AND INDIVIDUAL MOBILIZATION AUGMENTEE (IMA) SOLDIERS AVAILABLE FOR ASSIGNMENT TO A WTU.

3. (U) THE ACRONYM WTU IS INCLUSIVE OF ALL COMPANIES, BATTALIONS, AND BRIGADES RESPONSIBLE  
FOR THE CARE AND LEADERSHIP OF WARRIORS IN TRANSITION. THE RESPONSIBLE FORCE PROVIDER IS  
DEFINED AS THE SENIOR COMMANDER, COMMANDER HRC, COMMANDER MEDCOM, COMMANDER USARC, AND  
DIRECTOR, ARNG. THE TERM "MOBILIZATION" REFERS TO THE ACTIVATION OF RC SOLDIERS ONTO ACTIVE  
DUTY TITLE 10, 12302 (MOBILIZATION), TITLE 10, 12301D (CONTINGENCY OPERATIONS FOR ACTIVE DUTY  
OPERATIONAL SUPPORT (CO-ADOS) OR TITLE 10, 688 (RETIREE RECALL).

4. (U) THE FORCE PROVIDER WILL SELECT AND THE SENIOR COMMANDER WILL APPROVE WTU CADRE  
ASSIGNMENTS USING THE FOLLOWING SCREENING CRITERIA:

4.A. (U) THE NOMINATIVE CADRE POSITIONS LISTED MUST MEET THE FOLLOWING MILITARY EDUCATION  
REQUIREMENTS:

4.A.(1) (U) SQUAD LEADERS: WARRIOR LEADER COURSE REQUIRED, ADVANCED LEADERS COURSE  
PREFERRED.

4.A.(2) (U) PLATOON SERGEANTS: ADVANCED LEADERS COURSE REQUIRED, SENIOR LEADERS COURSE  
PREFERRED.

4.A.(3) (U) FIRST SERGEANT: SENIOR LEADERS COURSE REQUIRED, 1SG COURSE PREFERRED.

4.A.(4) (U) COMPANY COMMANDER: ADVANCE COURSE/CAPTAINS CAREER COURSE REQUIRED.

- 4.A.(5) (U) COMMAND SERGEANT MAJOR: SERGEANTS MAJOR ACADEMY REQUIRED
- 4.A.(6) (U) BATTALION COMMANDER: COMMAND GENERAL STAFF COLLEGE OR INTERMEDIATE-LEVEL EDUCATION COURSE REQUIRED.
- 4.B. (U) WHILE THERE IS NO PREREQUISITE EXPERIENCE REQUIREMENTS FOR ASSIGNMENT AS WTU CADRE, WHEN NOMINATING AND SELECTING CADRE THE FOLLOWING ARE CONSIDERED PARTICULARLY VALUABLE EXPERIENCES:
- 4.B.(1) (U) PREVIOUS EXPERIENCE IN NOMINATIVE POSITIONS.
- 4.B.(2) (U) COMBAT EXPERIENCE.
- 4.B.(3) (U) FORMER WARRIORS IN TRANSITION.
- 4.B.(4) (U) A MIXTURE OF ACTIVE COMPONENT (AC)/RESERVE COMPONENT (RC) DUTY ASSIGNMENTS.
- 4.B.(5) (U) CIVILIAN EXPERIENCES RELEVANT TO LEADING AND MENTORING WARRIORS IN TRANSITION AND THEIR FAMILIES THROUGH THE TRANSITION PROCESS.
- 4.C. (U) NOMINATION AND SCREENING PROCESSES MUST INCORPORATE AND IDENTIFY THE FOLLOWING ATTRIBUTES:
- 4.C.(1) (U) ABILITY TO LEAD SOLDIERS WHO POSSESS A WIDE ARRAY OF MEDICAL, PERSONAL, AND PROFESSIONAL ISSUES.
- 4.C.(2) (U) ABILITY TO MENTOR AND ASSIST SOLDIERS WITH GOAL-SETTING IN CONJUNCTION WITH AN ENVIRONMENT UNIQUELY CHALLENGED WITH A VARIETY OF MULTI-COMPO ADMINISTRATIVE ISSUES.
- 4.C.(3) (U) ABILITY TO COMPETENTLY AND COMPASSIONATELY HELP FAMILIES WITH UNIQUE CHALLENGES THROUGHOUT RECOVERY, REHABILITATION, AND REINTEGRATION BACK INTO THE ARMY OR CIVILIAN COMMUNITY.
- 4.C.(4) (U) ABILITY TO COPE WITH ROUTINE STRESSFUL SITUATIONS AND LEAD HIGH-RISK SOLDIERS.
- 4.D. (U) ADDITIONAL REQUIREMENTS FOR ASSIGNMENT AS CADRE MEMBER ARE AS FOLLOWS:
- 4.D.(1) (U) BE PHYSICALLY FIT AND ABLE TO PASS THE APFT.
- 4.D.(2) (U) MEET THE BODY COMPOSITION REQUIREMENTS IAW AR 600-9
- 4.D.(3) DISPLAY GOOD MILITARY BEARING AND SUPERIOR MORAL AND ETHICAL CONDUCT.
5. (U) THE WTU TDA POSITION COMPONENT DESIGNATION DETERMINES THE APPLICABLE FORCE PROVIDER. FOR EXAMPLE, THE DARNG IS THE FORCE PROVIDER FOR A NZ-CODED POSITION AND COMMANDER USARC IS THE FORCE PROVIDER FOR A NF-CODED POSITION.
6. (U) THE RESPECTIVE FORCE PROVIDER WILL DELINEATE THE PROCEDURES AND RESPONSIBILITIES WITHIN THEIR RESPECTIVE AGENCIES TO IDENTIFY AND SELECT THE BEST QUALIFIED CANDIDATE(S) WITHIN SIX MONTHS OF AN ANTICIPATED VACANCY. THE SENIOR COMMANDER AND FORCE PROVIDER WILL IDENTIFY POINTS OF CONTACT FOR ALL WTU PERSONNEL ASSIGNMENTS. THE FORCE PROVIDER WILL FORWARD THE ORB/ERB/DA 2-1 AND DA FORM 705 ARMY PHYSICAL FITNESS CARD TO THE RESPECTIVE POINT OF CONTACT. THE SENIOR COMMANDER WILL APPROVE THE OFFICER OR NCO NOMINATED TO SUPPORT THE WTU MISSION. THE SENIOR COMMANDER HAS 10-WORKING DAYS FROM RECEIPT OF THE FORCE PROVIDER'S RECOMMENDED CANDIDATE(S) TO APPROVE OR DISAPPROVE THE FORCE PROVIDER'S WTU CADRE NOMINATION(S). IF THE SENIOR COMMANDER DISAPPROVES THE NOMINEE, HE OR SHE MAY FILL THE POSITION WITH A QUALIFIED SOLDIER(S). HOWEVER, IF A COMPONENT MISMATCH RESULTS, IT WILL REQUIRE APPROVAL FROM COMMANDER, WARRIOR TRANSITION COMMAND. FOR EXAMPLE, IF AN ACTIVE COMPONENT SOLDIER IS ASSIGNED INTO AN ARNG CODED DUTY POSITION, THIS CONSTITUTES A COMPONENT MISMATCH.
7. (U) SENIOR COMMANDERS WILL ASSIGN ACTIVE COMPONENT SOLDIERS AND MOBILIZED RESERVE COMPONENT SOLDIERS IAW THE WTU TDA AND PROVIDE ALL NEWLY ASSIGNED CADRE APPROPRIATE/REQUIRED TRAINING TO SUCCEED IN THEIR NEW ASSIGNMENT. IF AFTER 90 DAYS THE CADRE MEMBER IS NOT EFFECTIVELY ACCOMPLISHING HIS OR HER MISSION AFTER BEING AFFORDED APPROPRIATE ORIENTATION (RIGHT SEAT/LEFT SEAT RIDES), TRAINING, AND DOCUMENTED COUNSELING, THE SENIOR COMMANDER MAY RELEASE THAT CADRE MEMBER FROM ACTIVE DUTY OR RETURN HIM OR HER TO THEIR FORMER UNIT AS FOLLOWS:
- 7.A. (U) RETURN ACTIVE DUTY SOLDIERS TO THEIR FORMER UNIT AND SELECT A QUALIFIED REPLACEMENT FROM THE INSTALLATION OR REQUEST A REPLACEMENT FROM HRC. SENIOR COMMANDERS ARE AUTHORIZED TO IDENTIFY QUALIFIED WTU CADRE SOLDIERS FROM THEIR CURRENT POPULATION AND REASSIGN SOLDIERS TO THE WTU AS CADRE (PRIOR TO ASSIGNING SOLDIERS TO WTUS, SENIOR COMMANDER'S G-1 WILL COORDINATE WITH HRC TO ENSURE THE SOLDIERS ARE NOT ON ASSIGNMENT INSTRUCTIONS).

7.B. (U) SENIOR COMMANDERS MUST RELEASE RESERVE COMPONENT SOLDIERS FROM ACTIVE DUTY IAW THE PERSONNEL POLICY GUIDANCE ROUTING THE RELEASE FROM ACTIVE DUTY (REFRAD) REQUEST TO COMMANDER, WARRIOR TRANSITION COMMAND, ATTN: G-1. ONCE RECEIVED AND APPROVED, THE WARRIOR TRANSITION COMMAND WILL COORDINATE DIRECTLY WITH THE FORCE PROVIDER FOR A REPLACEMENT.

7.C. (U) FORCE PROVIDERS WILL NOMINATE REPLACEMENTS WITHIN TWO WEEKS OF NOTIFICATION AND WILL NOT LEAVE WTU CADRE POSITIONS VACANT.

8. (U) THE PREFERRED ORDER TYPE FOR RC SOLDIERS IS TITLE 10, 12301D (CO-ADOS); HOWEVER, TITLE 10, 12302 (MOBILIZATION (MOB)) ORDERS MAY BE USED WHEN NECESSARY. HQDA G-3 IS THE FINAL APPROVING AUTHORITY FOR CO-ADOS ORDERS AND ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS) ASA (M&RA)/OSD IS THE FINAL APPROVING AUTHORITY FOR MOB ORDERS. IT IS IMPORTANT TO NOTE RC SOLDIERS ARE APPROVED AND MOBILIZED FOR A SPECIFIED DUTY AND LOCATION. IF THE RC SOLDIER IS NOT UTILIZED IAW THEIR MOBILIZATION ORDERS, THE WTU MUST COMPLETE ONE OF THE FOLLOWING ACTIONS:

8.A. (U) PREPARE AN AMENDMENT REQUEST TO REFLECT THE SOLDIER'S NEW DUTY ASSIGNMENT AND ROUTE THE AMENDMENT REQUEST THROUGH COMMANDER, WARRIOR TRANSITION COMMAND, ATTN: G-1, TO HQDA G-3/5/7, DAMO-OD, WITH COPY FURNISHED TO THE FORCE PROVIDER. RC SOLDIERS WILL REMAIN IN THEIR ORIGINAL DUTY POSITION UNTIL THE G-3/5/7, DAMO-OD, APPROVES THE AMENDMENT. JUSTIFICATIONS MUST INCLUDE VALID REASONS WHY THE RC SOLDIER IS NOT BEING UTILIZED IN THE POSITION HE/SHE WAS ORIGINALLY APPROVED. IF THE SOLDIER IS MOVED TO A POSITION THAT IS NOT A REQUIREMENT FOR HIS OR HER COMPONENT, A BACKFILL IS NOT AUTHORIZED.

8.B. (U) REQUEST AN EARLY REFRAD WITH A BACKFILL REQUIREMENT.

9. POC: COL DAN KENKEL, COM: (703)602-7048, DSN: 332-7048, OR COL MICHAEL BIHR, COM:(703)602-7049, DSN: 332-7049.

10. (U) EXPIRATION DATE CANNOT BE DETERMINED.

=====

ORIGINAL TO RECIPIENTS:

C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AUTODIN PLAS,OU:AIG 6-AZ,OU:ALARACT  
[ALARACT]

C:US,O:U.S. GOVERNMENT,OU:DOD,OU:ARMY,OU:ORGANIZATIONS,OU:ADDRESS  
LISTS,CN:AL ALARACT(UC)  
[ALARACT]

PROFILED DISSEMINES:

[DMSFORJUL31@PTSC.PENTAGON.MIL](mailto:DMSFORJUL31@PTSC.PENTAGON.MIL) (CC)

[DMSFORJUL@PTSC.PENTAGON.MIL](mailto:DMSFORJUL@PTSC.PENTAGON.MIL) (CC)

[DCSG1AGCYMAIL@CONUS.ARMY.MIL](mailto:DCSG1AGCYMAIL@CONUS.ARMY.MIL) (TO)

DA ID: 4385840

MTSID: c=US;a=DMS;p=GOV+DMS+NIPR;l=AYTAYZ26.023:31.07.09.02.18.38

SIGNED BY: C:US,O:U.S. Government,OU:DoD,OU:ARMY,OU:Organizations,

L:CONUS,L:WASHINGTON DC,OU:DA PENTAGON  
TELECOMMUNICATIONS(uc),OU:ALARACT RELEASE  
AUTHORITY(uc) \*\*\* VALIDATED \*\*\*

ENCRYPTED BY: C:US,O:U.S. Government,OU:DoD,OU:ARMY,

OU:ORGANIZATIONS,OU:ADDRESS LISTS,CN:AL  
ALARACT(uc) \*\*\* VALIDATED \*\*\*

MESSAGE TYPE: OTHERORG

UNCLASSIFIED//