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OFFICE OF THE ASSISTANT SECRETARY
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REC 1111

SAMR-PO

MEMORANDUM FOR DEPUTY CHIEF OF STAFF, G-1
DEPUTY CHIEF OF STAFF, G-3

SUBJECT: Policy for Management of Reserve Component Soldiers on Active Duty for Operational Support and Full-Time National Guard Duty for Operational Support

1. References:

- a. Ronald W. Reagan National Defense Authorization Act for Fiscal Year 2005 (NDAA FY 2005), effective 28 Oct 04.
- b. United States Code, Title 10, Section 101.
- c. United States Code, Title 32, Section 112.
- d. United States Code, Title 10, Section 115.
- e. United States Code, Title 32, Section 502.
- f. United States Code, Title 10, Section 517.
- g. United States Code, Title 10, Section 523.
- h. United States Code, Title 10, Section 582.
- i. United States Code, Title 10, Section 641.
- j. United States Code, Title 10, Section 688.
- k. United States Code, Title 10, Section 12011.
- l. United States Code, Title 10, Section 12012.
- m. United States Code, Title 10, Section 12301.
- n. United States Code, Title 10, Section 12302.
- o. United States Code, Title 10, Section 12686.
- p. Joint Forces Travel Regulation, Section U7150.
- q. DODI 1215.06, Uniform Reserve, Training, and Retirement Categories, dated 7 Feb 2007.

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r. Memorandum, Under Secretary of Defense (Personnel and Readiness) (USD (P&R)), subject: Operational Support Duty – Update, dated 29 Jan 07.

s. Memorandum, USD (P&R), subject: Definition of the Term Operational Support, dated 26 Apr 2005.

t. Memorandum, DCS, G-1, subject: Management of Reserve Component (RC) Soldiers on Active Duty for Operational Support, dated 30 Nov 2005.

u. Memorandum, DCS, G-1, subject: Procedural Guidance for Retaining Reserve Component (RC) Enlisted Soldiers Who Have Over 18 Years of Active Service (AS) (enclosed), dated 23 May 05.

v. Memorandum, DCS, G-1, subject: Definition of the Term Operational Support (enclosed), dated 09 Sep 05.

w. Army Regulation 135-210, Order to Active Duty as Individuals for Other than a Presidential Selected Reserve Call-up, Partial or Full Mobilization, dated 17 Sep 99.

x. Army Regulation 135-200, Active Duty for Missions, Projects, and Training for Reserve Component Soldiers, dated 30 Jun 99.

y. NGR 37-111, Administration of Training and Special Work Workdays, dated 1 Mar 89.

z. National Guard Regulation 310-10, Military Orders, dated 30 Nov 90.

aa. Memorandum, ASA (M&RA), Subject: Authority to Authorize TDY/TCS Assignments in Excess of 180 Days, dated 30 Jul 07.

2. Introduction: This policy guidance is effective the date of this memorandum. The NDAA FY 2005 made changes requiring revision to Army strength accounting procedures pertaining to Soldiers performing operational support duty under the provisions of Title 10, USC, Section 12301(d), and Title 32, USC, Section 502(f)(2). This procedural guidance rescinds Memorandum, DCS, G1, 30 Nov 05, subject: Management of Reserve Component (RC) Soldiers on Active Duty for Operational Support and Memorandum, DCS, G-1, 09 Sep 05, subject: Definition of the Term Operational Support (references t and v). All other applicable policies and regulations will be updated to reflect the procedural guidance in this memorandum.

3. Definitions:

a. Operational Support (OS) is a category of voluntary duty that includes Active Duty for Operational Support (ADOS) (with several sub categories) and Full-Time National Guard Duty for Operational Support (FTNGD-OS).

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b. ADOS is an authorized voluntary tour of active duty performed pursuant to Title 10, USC, Section 12301(d) (other than Active Guard Reserve (AGR) duty), and it includes active duty for training (ADT) performed at the request of an organizational or operational commander; active duty or ADT performed as a result of reimbursable funding; funeral honors duty performed not in an inactive duty status; and active duty performed by members of the Retired Reserve not receiving regular retired pay.

c. FTNGD-OS is an authorized voluntary tour of FTNGD performed pursuant to Title 32, USC, Section 502(f)(2) (other than AGR, drug interdiction, and counter-drug duties), and it includes FTNGD for training performed at the request of an organizational or operational commander; FTNGD performed as a result of reimbursable funding; and funeral honors duty performed not in an inactive duty or active duty status.

d. The term Reserve Components (RC) as used in this policy memorandum refers to the Army Reserve and the Army National Guard/Army National Guard of the United States.

e. The term ADOS replaces voluntary active duty formerly known as Extended Active Duty (EAD) and Temporary Tour of Active Duty (TTAD).

f. The term Contingency ADOS (CO-ADOS) replaces voluntary active duty formerly known as Contingency EAD (CO-EAD) and Contingency TTAD (CO-TTAD). Unless otherwise specified, the term ADOS as used in this policy memorandum includes both ADOS and CO-ADOS.

g. The term ADOS Reserve Component (ADOS-RC) replaces RC-funded, voluntary active duty formerly known as Active Duty for Special Work (ADSW).

h. The term FTNGD-OS replaces Full Time National Guard Duty (FTNGD) formerly known as FTNGD for Special Work (FTNGDSW).

4. **Applicability.** This guidance applies to all RC Soldiers who are currently serving or who will volunteer to serve on ADOS, CO-ADOS, ADOS-RC or FTNGD-OS. In addition, this guidance applies to members of the Retired Reserve serving on ADOS pursuant to Title 10, USC, Section 12301(d) (gray area retiree recalls), but it does not apply to members of the Retired Reserve serving on active duty pursuant to Title 10, USC, Section 688.

5. Strength Accounting:

a. The "180-day rule" of strength accounting has been eliminated from reference d. It has been replaced by the "three-year" and "three-out-of-four-year" rules, which essentially provide that Soldiers performing OS duties will count toward either Active Duty or AGR end strength limits if their OS orders specify a period greater than three years, or if their OS service exceeds three cumulative years within the previous four-year period (1,095 cumulative days out of the previous 1,460 days). In addition, Soldiers performing OS duties will always count against operational support strength limits. This method of

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strength accounting is effective for all OS orders, amendments, or extensions published on or after 28 October 2004.

b. ADOS and CO-ADOS Orders.

(1) Soldiers on ADOS or CO-ADOS orders will always be counted against the operational support strength limit for their respective RC (Army Reserve or Army National Guard).

(2) If a Soldier's ADOS or CO-ADOS orders specify a period greater than three years, the Soldier will also be counted against Active Duty end strength effective the first day of the Soldier's orders. A Soldier on ADOS or CO-ADOS orders specifying a period less than three years will be counted against Active Duty end strength effective the date on which the Soldier's cumulative period of OS service exceeds three cumulative years within the previous four-year period (1,095 cumulative days out of the previous 1,460 days).

c. ADOS-RC and FTNGD-OS Orders.

(1) Soldiers on ADOS-RC or FTNGD-OS orders will always be counted against the operational support strength limit for their respective RC (Army Reserve or Army National Guard).

(2) If a Soldier's ADOS-RC or FTNGD-OS orders specify a period greater than three years, the Soldier will also be counted against AGR end strength effective the first day of the Soldier's orders. A Soldier on ADOS-RC or FTNGD-OS orders specifying a period less than three years will be counted against AGR end strength effective the date on which the Soldier's cumulative period of OS service exceeds three cumulative years within the previous four-year period (1,095 cumulative days out of the previous 1,460 days).

d. Combinations of OS orders. Soldiers who serve on different types of OS orders and whose cumulative OS service exceeds three cumulative years within the previous four-year period (1,095 cumulative days out of the previous 1,460 days) will be counted against Active Duty end strength if currently serving on ADOS or CO-ADOS orders and will be counted against AGR end strength if currently serving on ADOS-RC or FTNGD-OS orders.

6. ADOS and FTNGD-OS Order Issuing Authorities:

a. Unless otherwise noted herein, the order issuing authorities identified in AR 135-200, AR 135-210, and NGR 310-10 remain in effect.

b. ADOS Orders.

(1) The Commander, U.S. Army Human Resources Command (HRC) is the order issuing authority for ADOS and CO-ADOS orders, which are funded by Military Personnel Appropriations (MPA). If Soldiers placed on ADOS or CO-ADOS orders will be counted

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against Active Duty end strength as described in paragraph 5 above, then the Commander, HRC, will coordinate with the DCS, G-1 (DAPE-MP) before issuing ADOS or CO-ADOS orders, extensions, or amendments for the Soldiers.

(2) All ADOS and CO-ADOS orders pertaining to officers, including amendments, will include the statement, "Officer will not be placed on the Active Duty List during this period of active duty, regardless of its duration." This is pursuant to the 29 January 2007 USD (P&R) guidance (reference 1r) that states: "Reserve Component officers and warrant officers performing operational support duty shall not be placed on an Active Duty List (ADL), regardless of the duration of the active duty for operational support. They shall remain on the Reserve Active Status List (RASL) and compete for promotion with other Reserve component officers/warrant officers."

(3) TTAD, CO-TTAD, EAD, and CO-EAD orders will no longer be issued. The Commander, HRC, using the Automated Orders and Resource System (AORS), will amend all TTAD, CO-TTAD, EAD, and CO-EAD orders issued on or after 28 October 2004 to identify the duty category as either ADOS or CO-ADOS, as appropriate. All amendments will be accomplished NLT 120 calendar days after the date of this memorandum, and the Commander, HRC, will report completion of this requirement to the DCS, G-1 (DMPPM).

c. ADOS-RC and FTNGD-OS Orders.

(1) The Army National Guard and Army Reserve are the order issuing authorities for ADOS-RC and FTNGD-OS orders, which are respectively funded by Reserve Personnel Appropriations (RPA) and National Guard Personnel Appropriations (NGPA).

(2) ADSW and FTNGDSW orders will no longer be issued. The appropriate Army Reserve or Army National Guard orders issuing authorities will amend all ADSW or FTNGDSW orders issued on or after 28 October 2004 to identify the duty category as either ADOS-RC or FTNGD-OS, as appropriate. All amendments will be accomplished NLT 120 calendar days after the date of this memorandum, and the order issuing authorities will report completion of this requirement to the DCS, G-1 (DMPPM).

d. All OS Orders (ADOS, CO-ADOS, ADOS-RC, and FTNGD-OS).

(1) All OS orders will reflect the duty period of the OS requirement that has been validated by the authorities identified in paragraph 7 of this memorandum.

(2) The following statement will be added to the Additional Instructions portion of all OS orders: "Upon application, Soldiers are responsible to provide a full and accurate accounting of all active duty or full-time National Guard duty served before entry on ADOS/FTNGD-OS. Failure to do so may result in early termination of orders. Soldiers may submit a DA Form 1506, Statement of Service – For Computation of Length of Service for Pay Purposes, to satisfy this requirement."

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7. Validation and Approval Authorities for OS Requirements:

a. CO-ADOS Requirements. IAW AR 135-210, the DCS, G-3 (DAMO-ODM) validates CO-ADOS requirements in support of contingency operations, which are funded by MPA and defined in Title 10, USC, Section 101(a)(13). The DCS, G-3 also approves specific Soldiers for fill against validated CO-ADOS requirements. Finally, the DCS, G-3 revalidates and approves extensions of all CO-ADOS requirements. The DCS, G-3 will use the Department of the Army Mobilization Processing System (DAMPS) in validating CO-ADOS requirements and approving Soldiers for fill against CO-ADOS requirements, and DAMPS information will be made available to HRC program managers to ensure there is an authoritative and reconcilable record of all CO-ADOS Soldiers.

b. ADOS Requirements. IAW AR 135-210, the DCS, G-1 validates ADOS requirements for non-contingency, operational support missions that are funded by MPA. The DCS, G-1 also approves specific Soldiers for fill against validated ADOS requirements. Finally, the DCS, G-1 revalidates and approves extensions of all ADOS requirements.

c. ADOS-RC and FTNGD-OS. IAW AR 135-200 and NGR 310-10, the appropriate Army Reserve or Army National Guard official validates ADOS-RC and FTNGD-OS requirements for operational support missions that are funded by RPA or NGPA. These same RC officials approve specific Soldiers for fill against validated ADOS-RC or FTNGD-OS requirements, and they revalidate and approve extensions of all ADOS-RC or FTNGD-OS requirements.

d. The DCS G-1 is the approval authority for Soldiers to fill validated OS requirements where the Soldier will reach 18 years of active Federal service during the projected period of duty (other than for training). Such Soldiers will qualify for "Active Duty Sanctuary" under Title 10, USC, Section 12686, and their requests for ADOS orders or extensions must be submitted through HRC to the DCS, G-1 for consideration.

8. Eligibility for ADOS: Except as specified in this policy memorandum, all eligibility requirements set forth in AR 135-200 and AR 135-210 remain in effect. The order issuing authorities identified in paragraph 6 above will ensure RC Soldiers are eligible for ADOS or FTNGD-OS before publishing orders.

9. Management Controls:

a. Regardless of the duration of OS orders, RC Soldiers will remain in Reserve systems for management and officers will remain on the Reserve Active Status List (RASL). RC Soldiers will move to active management and officers will move to the Active Duty List (ADL) only if they apply and are approved for accession into the Active Army.

b. Soldiers on OS orders will be released at their orders termination date unless otherwise extended. Soldiers on CO-ADOS orders may be released from duty within 90

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days after the official termination date of the contingency operation. Soldiers on ADOS, ADOS-RC, or FTNGD-OS orders may be released before their orders termination date based on the needs of the Army.

c. Neither law nor DOD policy currently limits Soldiers to 1095 days of OS service, but Soldiers whose service exceeds the “three-year” or “three-out-of-four-year” rules discussed in paragraph 5 above will be counted against Active Duty or AGR end strength (as appropriate). Accordingly, organizations requesting OS orders for Soldiers that will be counted against Active Duty or AGR end strength will include a request signed by a Brigadier General or Senior Executive Service (SES) equivalent through HRC to the approval and validation authorities identified in paragraph 7 above. However, before doing so, consideration must be given to documenting long-term manning requirements as full-time billets on unit manning documents.

10. Reporting Requirements: HRC, NGB and USARC will each submit a monthly OS report to the DCS, G-1 (DAPE-PRS & DAPE-MPE). The OS report will be submitted on the 15th of every month and will report OS personnel numbers as of the last day of the previous month (e.g., the 15 Feb 08 OS reports will provide OS personnel numbers as of 31 Jan 08). Consistent with the order issuing authorities identified in paragraph 6 of this memorandum, HRC, NGB, and USARC will address the following in their monthly OS reports:

a. The HRC OS report will identify the total number of RC Soldiers:

- (1) serving on ADOS orders and not counted against Active Duty end strength;
- (2) serving on ADOS orders and counted against Active Duty end strength;
- (3) serving on CO-ADOS orders and not counted against Active Duty end strength;
- (4) serving on CO-ADOS orders and counted against Active Duty end strength;
- (5) serving on ADOS or CO-ADOS orders who have qualified for sanctuary protection UP of Title 10 , USC, Section 12686;
- (6) serving on ADOS-RC orders and not counted against AGR end strength; and
- (7) serving on ADOS-RC orders and counted against AGR end strength.

b. The NGB OS report will identify the total number of Army National Guard/Army National Guard of the United States Soldiers:

- (1) serving on ADOS-RC orders and not counted against AGR end strength;
- (2) serving on ADOS-RC orders and counted against AGR end strength;

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- (3) serving on FTNGD-OS orders and not counted against AGR end strength; and
- (4) serving on FTNGD-OS orders and counted against AGR end strength.

c. The USARC OS report will identify the total number of Army Reserve Troop Program Unit Soldiers:

- (1) serving on ADOS-RC orders and not counted against AGR end strength; and
- (2) serving on ADOS-RC orders and counted against AGR end strength.

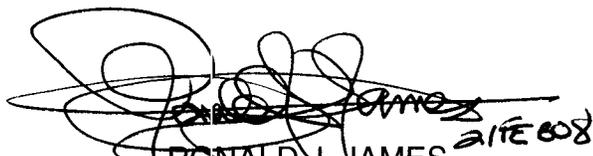
d. Reference the data submitted above, HRC, NGB, and USARC will also provide DCS G-1 (DAPE-PRS) with the following data for each Soldier on OS orders:

- (1) SSN and component of record;
- (2) start/end date of current OS orders;
- (3) indication of whether the OS orders are for more than 1095 days, such that the “three-year” rule applies;
- (4) if the OS orders are for 1095 days or less, the total number of completed OS days that count toward the “three-out-of-four-year” rule; and
- (5) indication of whether the OS orders were issued based on the Soldier’s sanctuary, retiree recall, or voluntary medical hold status.

11. The Army G-1 will provide to the ASA (M&RA) a semi-annual OS report beginning 1 July 2008. This OS report will summarize the information reported by HRC, NGB, and USARC as defined in paragraph 10 above.

12. The Army G-1 POC is LTC Kenneth Spielvogel at (703) 695-7633 or MSG Stuart Coupe at (703) 695-7971.

Encls


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