

UNCLASSIFIED//RAAUZYUW RUEWMCS2010 2791541-UUUU--RUCRARM.
ZNR UUUUU ZUI RUEWCSE0465 2791530
R 061540Z OCT 06
FM PTC WASHINGTON DC//ALARACT//TO ALARACT
ZEN/ALARACT @ AL ALARACT(UC)

SUBJ: ALARACT 193/2006

THIS MESSAGE IS SENT BY THE PENTAGON TELECOMMUNICATIONS
CENTER ON BEHALF OF DA WASHINGTON DC//DAPE-MPE//

SUBJECT: CHANGE IN CONTINGENCY OPERATIONS TEMPORARY TOUR OF
ACTIVE DUTY (COTTAD) PROCEDURES FOR UNITS MOBILIZING IN SUPPORT
OF THE GWOT

1. REFERENCES: ALARACT MESSAGE 008/2006, DTG 130152ZJAN06, SUBJ:
COTTADS IN SUPPORT OF THE GLOBAL WAR ON TERROR.
2. THE PURPOSE OF THIS MESSAGE IS TO ANNOUNCE CHANGES TO THE
COTTAD PROCESSING PROCEDURES FOR CATEGORY 1 COTTADS.
3. EFFECTIVE 10 OCTOBER 2006, THE FOLLOWING CHANGES ARE IN EFFECT.
 - 3.A. IT IS ARMY POLICY THAT SOLDIERS MAXIMIZE USE OF THE 24
MONTHS OF PARTIAL MOBILIZATION AUTHORITY UP TITLE 10 USC 12302
PRIOR TO REQUESTING A COTTAD. HOWEVER, THIS IS NOT A
PREREQUISITE TO REQUESTING OR BEING AUTHORIZED A COTTAD.
 - 3.B. HRC-A WILL NOT PROCESS ANY NEW CATEGORY 1 COTTAD REQUESTS
AFTER 10 OCTOBER 2006. HRC-A WILL FORWARD ANY REQUESTS
RECEIVED IAW PARAGRAPH 3.C. BELOW TO FIRST ARMY WITHIN FOUR
BUSINESS DAYS.
 - 3.C. COMMANDS PREPARING FOR MOBILIZATION WILL NO LONGER
SUBMIT CATEGORY 1 COTTAD REQUESTS AS DEFINED IN ALARACT
MESSAGE 008/2006 DIRECTLY TO HRC-ALEXANDRIA (HRC-A). COMMANDS
WILL SUBMIT SUCH REQUESTS TO FIRST UNITED STATES ARMY.
COMMANDS WILL SUBMIT 10 OR LESS CATEGORY 1 COTTAD REQUESTS
WITH SUPPORTING DOCUMENTS VIA E-MAIL TO FIRST ARMY AT
COTTAD@FIRST.ARMY.MIL. HOWEVER, 11 OR MORE SHOULD BE MAILED
TO FIRST UNITED STATES ARMY, ATTN: G-5 MOBILIZATION, 4705 NORTH
WHEELER DRIVE, FOREST PARK, GA 30297-5000. COMMANDS WILL
CONTACT FIRST ARMY TELEPHONICALLY AT DSN 797-7368/4642/7343/4541
OR 5896, COMMERCIAL 404-469-7368/4642/7343/4541/5896
404-469-4642/4541/7343/7368 OR 5896 PRIOR TO SENDING PACKETS VIA MAIL
TO ALERT THEM THAT COTTAD PACKETS ARE ON THE WAY. IT IS

RECOMMENDED THAT THE PACKETS ARE MAILED USING FEDEX OR SOME OTHER MEANS THAT ALLOWS FOR TRACKING AND ACCOUNTABILITY. IF MAIL OPTIONS ARE NOT FEASIBLE, COMMANDS SENDING PACKETS VIA E-MAIL MUST LIMIT REQUESTS TO 10 PACKETS PER E-MAIL TO PREVENT POSSIBLE DATA DAMAGE, LOSS OR SYSTEM TIE-UPS DUE TO LARGE SCANNED FILES BEING TRANSMITTED.

3.D. THE MOBILIZATION STATION WILL FORWARD THE COTTAD PACKETS ON ALL SOLDIERS ARRIVING LATE TO FILL FIRST ARMY DEPLOYING UNITS AFTER THE UNIT DEPARTS THE MOBILIZATION STATION. PACKETS WILL BE FORWARDED IAW WITH PARAGRAPH 3.C. ABOVE. HOWEVER, ONCE THE UNIT DEPARTS THE MOBILIZATION STATION, SOLDIERS VOLUNTEERING TO FILL VALID REQUIREMENTS WILL BE PROCESSED AS CATEGORY 2 COTTAD REQUESTS IAW ALARACT MESSAGE 008/2006, PARAGRAPH 3.F.

3.E. SOLDIERS DEPLOYING ISO KFOR MISSIONS WILL BE TREATED AS CONTINGENCY OPERATIONS DEPLOYERS AND WILL BE PROCESSED BY FIRST ARMY IAW CATEGORY 1 COTTAD REQUESTS.

4. UPON RECEIPT OF THE CATEGORY 1 COTTAD REQUESTS, FIRST ARMY WILL SCREEN THE PACKETS FOR COMPLETENESS AND ACCURACY. ONCE DETERMINED TO BE COMPLETE AND ACCURATE, FIRST ARMY WILL BUILD PACKETS INTO DAMPS AND SEND DIRECTLY TO HRC-A FOR ORDERS PUBLICATION.

4.A. FIRST ARMY WILL PROVIDE TO THEATER, HRC-A AND HQDA, G1 A BY-NAME LIST OF SOLDIERS ALLOWED TO DEPLOY BY EXCEPTION (DBE) TO THEATER WHO DO NOT HAVE A COTTAD ORDER IN HAND TO MEET BOG. FIRST ARMY WILL ONLY ALLOW A DBE IF THE COTTAD PACKET IS EITHER IN THEIR POSSESSION OR WITH HRC-A PENDING ORDERS. THE PACKET MUST BE COMPLETE AND ACCURATE. THE BY-NAME LIST WILL BE E-MAILED TO THE FOLLOWING ADDRESSES:
THEATER, REPL-OPS-TH-PERSCOM@ARIFJAN.ARCENT.ARMY.MIL AND KEITH.A.GALLEW@SWA.ARMY.MIL; HRC-A, RCCOTTAD@HOFFMAN.ARMY.MIL, AND HQDA, HQDAG1OPERATIONS@HQDA.ARMY.MIL AND JIMMY.HALL@HQDA.ARMY.MIL.

4.B. ONCE HRC-A PUBLISHES ORDERS, HRC-A WILL ATTACH A COPY OF THE ORDERS INTO THE DAMPS PACKET.

5. POINTS OF CONTACT FOR THIS MESSAGE ARE:

5.A. FOR PERSONNEL POLICY GUIDANCE, CONTACT LTC JIMMY HALL, HQDA, ODCS, G1 AT DSN 223-6118, COMMERCIAL 703-693-2118 OR

JIMMY.HALL@HQDA.ARMY.MIL OR
HQDAG1OPERATIONS@HQDA.ARMY.MIL.

5.B. FOR PACKET PROCESSING AND ROUTING, CONTACT FIRST ARMY AT COTTAD@FIRST.ARMY.MIL OR AT DSN 797-7368/4642/7343/4541 OR 5896, COMMERCIAL 404-469-7368/4642/7343/4541/5896. REFER TO THE FIRST ARMY MOBILIZATION ACTIONS POINT PAPER FOR PACKET REQUIREMENTS AND PROCESSING TIMELINES. THE FIRST ARMY POINT PAPER CAN BE FOUND ON THE FIRST ARMY PORTAL AT [HTTP://WWW.FIRST.ARMY.MIL](http://www.first.army.mil) UNDER THE G-5 MOBILIZATION DOCUMENT LIBRARY.

5.C. FOR ORDERS PROCESSING, HRC MOB SUPPORT BRANCH, COTTAD SECTION, AHRC-PL-M-MS, 703-325-3877/3999, E-MAIL: RCCOTTAD@HOFFMAN.ARMY.MIL.

6. EXPIRATION DATE OF THIS MESSAGE CANNOT BE DETERMINED.